

## NAAC Institutional Quality Sustenance and Development Survey

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2.

**1. Kindly provide the details of the institution**

Name of Institution:

Year of Establishment of the Institution:

Address Line 1:

Address Line 2:

City/Town:

State:

Postal Code:

Email Address:

**2. NAAC Accreditation/ Reaccreditation Details**

Year of Accreditation/ Reaccreditation:

Current Grade:

CGPA:

**3. Institutional Status** **4. Contact Person Details**

Name of Head of Institution:

Contact Phone:

Email:

Website URL:

Name of IQAC Co-ordinator

Smt. P. U. Vyas

Email:

bjvm\_wnagar@yahoo

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SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

**5. Number of academic programmes existing ( Enter a number; 0 for nil)**

Undergraduate (BA/B.Sc./B.Com etc.)	2
Post Graduate (MA/M.Sc./M.Com etc.)	0
Research Programmes (M.Phil/P.hD)	0
Certificate Programmes	1
Professional Programmes (B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing etc)	0
Other value added programmes	2
Any other programme offered (Specify)	2

**6. Details on Programme Development ( Enter a number; 0 for nil)**

New programmes added during the year	0
New programes designed	1
Programes under revision	1
Interdepartmental collaborative programmes	2
Inter institutional collaborative programmes	1
Number of review committee recommendations implemented (Total)	1
Number of NAAC peer team recommendations implemented	2
Number of UGC/any other expert committee recommendations implemented	1
Number of review	1

committee  
recommendation under  
implementation

Number of NAAC peer  
team recommendations  
under implementation

Number of UGC/ any  
other expert committee  
recommendations under  
implementation

### 7. Faculty Details ( Enter a number; 0 for nil)

Total faculty strength  
required as per norms  
for all programmes

Total faculty on rolls

Faculty added during  
the year

Faculty positions vacant

Faculty left during the  
year

Total number of visiting  
faculty

Total number of guest  
faculty

### 8. Qualification of Faculty

PhD and Above

MPhil

Masters

Any other (Specify)

### 9. Faculty qualification improvement

PhD awarded to existing  
faculty

MPhil awarded to  
existing faculty

Any other degree  
awarded to existing  
faculty

### 10. Administrative Staff Details ( Enter a number; 0 for nil)

Administrative staff  
(total sanctioned)

Administrative staff  
(Actual strength)

Added during the year of reporting

Left during the year

Number of posts vacant

**11. Technical Support Staff Details ( Enter a number; 0 for nil)**

Technical Support Staff (Total sanctioned strength)

Technical Support Staff (Actual strength)

Added during the year

Left during the year

Number of posts vacant

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## SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC.

It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

**12. Establishment details**

Year of establishment of IQAC

DD	MM	YYYY
15	07	2008

**13. Composition of IQAC ( Enter a number; 0 for nil)**

Number of IQAC members	18
Number of Alumni in IQAC	4
Number of Students in IQAC	2
Number of Faculty in IQAC	7
Number of Administrative Staff in IQAC	3
Number of Technical Staff in IQAC	3
Number of Management Representatives	2
Number of External experts in IQAC	2
Number of any other stakeholder and community representatives	1

**14. IQAC Meetings**

meetings held during the year

**15. Whether Calendar of activities of IQAC formulated for the academic year**

Yes

**16. IQAC Plans for Development ( Enter a number; 0 for nil)**

Number of academic programmes proposed

Number of value added programmes proposed

Number of skill oriented programmes proposed

Number of faculty competency and development programmes proposed

Number of other staff development programmes proposed

Number of student mentoring programmes proposed

Number of co-curricular activities proposed

Number of inter departmental cooperative schemes proposed

Number of community extension programmes proposed

Any other programmes proposed (Specify)

**17. IQAC Plans for development & Implementation ( Enter a number; 0 for nil)**

Number of academic programmes implemented

Number of value added programmes implemented

Number of skill oriented programmes implemented

competency and development programmes implemented	4
Number of other staff development programmes implemented	1
Number of student mentoring programmes implemented	2
Number of co-curricular activities implemented	16
Number of inter departmental cooperative programs implemented	2
Number of community extension programmes implemented	7
Any other programmes suggested that are implemented (Specify)	4

### 18. IQAC Seminars and Conferences ( Enter a number; 0 for nil)

Number of seminars/ conferences/ workshops organized by IQAC within the institution	1
Number of participants from the institution	25
Number of participants from outside	17
Number of external experts invited	1
Number of external conferences/seminars/ workshops on institutional quality attended	2
Number of events conducted with IQACs of other institutions as collaborative programmes	1

### 19. Did IQAC receive any funding from UGC during the year ?



No

**20. If the response to Qn. 18 is Yes, please provide the amount received from UGC - (Input 0 - if NA/NIL-) Any other source including internal financial support from the management (Specify amount)**

Amount Received from UGC

Amount Received from any other source including the college management

**21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)**

- \* Personality Development Programme
- \* UGC Book Bank Scheme
- \* Remedial Coaching Classes

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## SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

**22. Academic Programmes**

Number of new academic programmes developed or designed by faculty	3
Number of faculty members involved in curriculum restructuring/revision/syllabus development	15
Number of programmes in which evaluation process reformation taken up and implemented	3
Number of active teaching days during the current academic year	186
Average percentage of attendance of students	80%
Percentage of classes engaged by guest faculty and temporary teachers	40%
Number of self financed programmes offered	6
Number of aided programmes offered	2
Number of programmes discontinued during the year	1

**23. Whether any systematic student feedback mechanism is in place ?**Yes **24. Feedback Details (If answer to Question 20 is Yes)**

Percentage of courses where student feedback is taken 50%

**25. Is feedback for improvement provided to the faculty?**

## 26. Faculty Research, Projects, and Publication details for the year

Number of major research projects undertaken during the year	<input type="text" value="0"/>
Number of minor research projects undertaken during the year	<input type="text" value="0"/>
Number of major ongoing projects	<input type="text" value="0"/>
Number of minor ongoing projects	<input type="text" value="0"/>
Number of major projects completed	<input type="text" value="0"/>
Number of minor projects completed	<input type="text" value="1"/>
Number of major project proposals submitted for external funding	<input type="text" value="0"/>
Number of minor project proposals submitted for external funding	<input type="text" value="2"/>
Number of research publications in peer reviewed journals	<input type="text" value="0"/>
Number of research publications in international peer reviewed journals	<input type="text" value="0"/>
Number of research publications in national peer reviewed journals	<input type="text" value="1"/>
Number of research papers accepted for publication in international peer reviewed journals	<input type="text" value="0"/>
Number of research papers accepted for publication in national peer reviewed journals	<input type="text" value="1"/>
Average of impact factor of publications reported	<input type="text" value="0"/>
Number of books published	<input type="text" value="0"/>
Number of edited books published	<input type="text" value="0"/>
Number of books (single	<input type="text" value="0"/>

Number of books (coauthored) published	0
Numbers of conferences attended by faculty	25
Number of international conferences attended	2
Number of national conferences attended	17
Number of papers presented in conferences	6
Number of papers presented in international conferences	2
Number of papers presented in national conferences	3
Number of conferences organized by the institution	0
Number of faculty acted as experts resource persons	0
Number of faculty acted as experts resource persons - international	0
Number of faculty acted as experts resource persons- national	0
Number of collaborations with international institutions	0
Number of collaborations with national institutions	0
Number of linkages created during the year	0
Total budget for research for current year as a percentage of total institution budget	5%
Amount of external research funding received in the year	60000
Number of patents received in the year	0
Number of patents applied for in the year	0
Number of research	0

research fellows of the  
institute in the year

Number of PhDs awarded  
during the year

Percentage of faculty  
members invited as  
external experts/resource  
persons/reviewers/referees  
or any other significant  
research activities

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## SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

**27. Student Details and Support Mechanisms**

The total intake of students for various courses (Sanctioned)	1980
Actual enrollment during the year	1822
Student dropout percentage during the year	6.29
Success percentage in the final examination across the courses	99
Number of academic distinctions in the final examination and percentage	7
Number of students who got admitted to institutions of national importance	12
Number of students admitted to institutions abroad	5
Number of students qualified in UGC NET/ SET	0
Number of students qualified GATE/ CAT/ other examination (Specify)	0

**28. Does student support mechanism exist for coaching for competitive examinations?**

Yes

**29. Student participation, if response is yes to Qn. 27**

Number of students

**30. Does student counselling and guidance service exist ?**

Yes

**31. Student participation, if answer to Qn. 29 is yes**

Number of students participated

**32. Career Guidance**

Number of career guidance programmes organized

Percentage of students participated in career guidance programmes

**33. Is there provision for campus placement?**

Yes

**34. If yes to Qn. 32**

Number of students participated in campus selection programmes

Number of students selected for placement during the year

**35. Does gender sensitization program exist ?**

Yes

**36. If Answer is Yes to Qn 34**

Number of programmes organized

**37. Student activities**

Number of students participated in external cultural events

Number of prizes won by students in external cultural events

Number of cultural events conducted by

students

Number of students participated in international sports and games events

Number of students participated in national level sports and games events

Number of students participated in state level sports and games events

Number of students participated in university level sports and games events

Number of prizes won by students in international sports and games events

Number of prizes won by students in national level sports and games events

Number of prizes won by students in state level sports and games events

Number of prizes won by students in university level sports and games events

Number of sports and games events conducted by the institute for the students

### 38. Composition of students

Percentage of Scheduled Caste

Percentage of Scheduled Tribe

Percentage of other backward communities

Percentage of women students



physically challenged

Percentage of rural students

Percentage of urban students

### 39. Scholarships and Financial Support

Number of students availing financial support from the institution

Amount disbursed as financial support from the institution

Number of students awarded scholarship from the institution

Number of students received notable national/international achievements/recognition

### 40. Student initiatives

Number of community upliftment programmes initiated by students

Number of literary programmes initiated by students

Number of social action initiatives based on science / environment initiated by students

Number of student research initiatives

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**SECTION V**

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focussed.

**41. Whether perspective plan for overall developmental activities is created ?**

Yes

No

**42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored ?**

Yes

No

**43. Whether benchmarking is created for institutional quality management efforts ?**

Yes

No

**44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format**

\*To forge and Reward Excellence in the Curricular as well as extra curricular activities

**45. Is a Management Information System (MIS) in place ?**

Yes

No

**46. If answer to question 44 is Yes, please provide details of MIS applied to**

1. Administrative procedures including finance
2. Student admission
3. Student records
4. Evaluation and examination procedures
5. Research administration
6. Others

- 4. Evaluation and examination procedures
- 5. Research administration
- 6. Extension Activities

**47. Existence of learning resource management**

Yes

No

e-database in library

ICT and smartclass room

e-learning sources (e-Books, e-Journals)

Production of teaching modules

Interactive learning facilities

**48. Internal resource mobilization : Kindly provide the amount contributed**

Research	0
Consultancy and training	0
Student contribution	409400
Alumni contribution	51000
Wellwishers	40000

**49. Infrastructure and welfare spending: Please specify the amount**

Amount spent for infrastructure development	33794
Amount spent for student welfare	244000
Amount spent for staff welfare	25000

**50. Is delegation of authority practiced**

Yes

No

**51. Does grievance redressal cell exist ?**

Yes

Faculty

No

Staff

**52. Grievances received from faculty and resolved ( Enter a number; 0 for nil)**

Number of grievances received

Number of grievances resolved

**53. Number of grievances received from students and resolved ( Enter a number; 0 for nil)**

Number of grievances received

Number of grievances resolved

**54. Number of grievances received from other staff members and resolved ( Enter a number; 0 for nil)**

Number of grievances received

Number of grievances resolved

**55. Has the institution conducted any SWOT analysis during the year**

Yes

No

**56. The SWOT analysis was done by internal or by external agency**

Internal

External

**57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)**

1. Innovative Audio Visual and Language Lab
2. Good Infrastructure
3. Vibrant extension units

**58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)**

1. Lack of major research projects
2. Lack of open access system in library
3. No short term course introduce

**59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)**

industries

2. More short term job oriented certificate courses

60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)

1. To develop research culture with the help of research centers and industries

2. To develop credible expertise to offer consultancy

61. Identify any significant progress made by the institution towards acheiving the goals and objectives during the year (list below in bullet format)

5. A student visited Bangladesh under youth exchange programme.

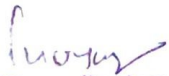
62. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)

3. Necessary modification in infrastructure

4. To prepare a vison document for the future

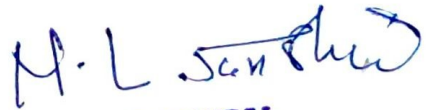
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