

**Bhikhabhai Jivabhai Vanijya Mahavidyalaya**  
**Vallabh Vidyanagar**  
**Action Taken Report**  
**Academic Year 2021-2022**

The actions taken by the institute on the discussions made in the meetings of IQAC committeemembers on 26.10.2021 are given herewith-

Sr. No	Resolution in IQAC Meeting	Action Taken
1	Infrastructure Up gradation	Infrastructure up gradation at office, staffroom, auditorium, electrification work was discussed. IQAC members reviewed and discussed the overall requirements for the maintenance of college premises.
2	Preparation of AQAR 2020-21	The entire NAAC Criteria's were discussed and reviewed for the preparation of AQAR for 2020-21.
3	Preparation for IIQA.	Review and documents verification for IIQA submission was discussed with the IQAC Criteria Conveners.
4	National Institutional Ranking Framework (NIRF) and (Gujarat State Institutional Rating Framework) GSIRF	Preparation for NIRF and GSIRF Ranking submission was discussed.
5	Up gradation of college website.	College website was successfully up graded.
6	Alumni Website and Alumni engagement in the college.	Alumni website was successfully launched and all the possible social media platforms were utilized to strengthen the Alumni network.
7	Organize One Day National Seminar on New Education Policy.	Planning and execution for the organization of One Days National Seminar on New Education Policy to be held on 28 <sup>th</sup> January,2022 was reviewed and discussed with the staff members.
8	Updation of TALLY Software.	Tally Software was successfully update with TALLY PRIME .
9	Admission process	Review of admission process for 2021-22 wasdone.
10	Review the preparation of SSR to be submitted to NAAC.	Principal Dr. Ketaki Sheth reviewed the progress of preparation of SSR to the teaching and non-teaching staff. All the staff members were informed to provide right information and documents for the preparation of SSR.



Dr. John P Parmar  
Co-ordinator



Dr. Ketaki Sheth

Principal

**B.J. Vanijya Maha Vidyalaya**  
**Vallabh Vidyanagar-388120**