



# **SELF STUDY REPORT**

**FOR**

**3<sup>rd</sup> CYCLE OF ACCREDITATION**

**B. J. VANIJYA MAHAVIDYALAYA**

**BHIKHABHAI JIVABHAI VANIJYA MAHAVIDYALAYA, OPP. SHASTRI  
GROUND, NANA BAZAR**

**388120**

**[www.bjvm.ac.in](http://www.bjvm.ac.in)**

**Submitted To**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

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# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

It was the great Sardar Patel who originally floated the idea of bringing education to this rural hinterland Vallabh Vidyanagar. Vallabh Vidyanagar embraces a rarity of reason door behind its origin and a variety of education with its development and growth. Strategically located between Ahmedabad and Vadodara, Vallabh Vidyanagar today has reckoned to be an Active Educational core in the Western constituent of India & just six kilometers from India's milk city Anand.

B. J. Vanijya Mahavidyalaya is a Grant-In-Aid institution managed by Charutar Vidya Mandal, one of the largest and oldest registered trust set up in 1945 and is affiliated to Sardar Patel University with an aim to use education as an instrument of change in rural areas. At present 49 institutions are under its umbrella.

B. J. Vanijya Mahavidyalaya, popularly known as BJVM, was established in June 1951. The college is named after the grandfather of Shri Upendrabhai M Patel, the then Chairman of Shree Dinesh Mills Ltd., Vadodara, Shri Bhikhabhai Jivabhai Patel. The foundation stone of the college was laid by the First President of India, Dr. Rajendra Prasad, on October 16, 1950 and was inaugurated by Shri Kasturbhai Lalbhai, a renowned industrialist of Gujarat.

At present, this college caters to strength of 1771 students offering degree programmes - B.Com. (English & Gujarati medium) with 3 electives; B.B.A. with 4 electives and M.Com. on Self-financed basis with 2 electives, in Commerce and Management education.

The Motto of the college is “Work is Worship”.

### **Vision**

"To add significantly to our enduring civilization tradition of pioneering excellence in learning, knowledge, enlightenment and self - realization, in a universally relevant context."

### **Mission**

"To dedicate ourselves to the perpetuation of our Founders” Vision of providing the infrastructure, facilities, operating conditions and overall environment conducive to the Education of young scholars, along with the desired physical, mental and character building inputs; to firmly renew our commitment of providing value added, globally relevant Education with an emphasis on the Techno - Management domain, to ensure that our scholars fruitfully exercise their knowledge, skills and values in the global perspective."

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

- Oldest and most well-known commerce college not only in Gujarat state but in India also.
- Pioneer in offering B.B.A. programme in western India.
- Managed by one of the oldest trusts of Gujarat – Charutar Vidya Mandal.
- Distinguished and experienced faculty.
- Most of the faculties are conveners and members of the syllabus revision committee.
- Capacity-building programmes are organized.
- Transparent and well-administered online admission process.
- Optimum use of infrastructure
- State-of-the-Art infrastructure
- ICT enabled classrooms
- Rich library and separate Reading Room
- Excellent performance in NSS, NCC, and Sports.
- 28 awards and recognition at international, national, state, university and local levels.
- Drive towards environmental awareness.
  
- Scholarships and financial aid is provided to needy students by the Government and alumni. The trust also supports financially weak students.
- Strong Alumni base.
- Clean and green campus
- National games achievement.

### Institutional Weakness

- Appointment of teaching and non-teaching staff by the Government of Gujarat in the grant-in-aid system.
- Delay in getting aided vacancy filled up due to delay in government approvals.
- No revision in fee structure by the University.
- Inadequate funds to support social research.
- No academic flexibility.
- The strength of students in class is large.

### Institutional Opportunity

- Scope for Student and teacher exchange programmes.
- Strengthening collaborations with the corporate sector.
- Scope for collaboration with International Academic Institution
- Strengthening community outreach activities.
- More add-on and value-based programmes can be introduced.
- Full-fledged Innovation club activities.
- Successful implementation of NEP 2020.

## **Institutional Challenge**

- Catering to a diverse student population.
- Seeking grants for research.
- Infrastructure constraints looking to future requirements.
- Making programmes in the college relevant and valuable to the needs of modern times with inclusive development.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

The curricular aspects are rigorously implemented keeping in view the vision, mission, and objectives of the institution. The main objective of the academic institution is to create an environment conducive to pursuing excellence and achieving the whole-sided development of individual learners.

The academic activities have been framed in the light of the Choice-Based Credit System. The teaching-learning-evaluation schedule is planned for the entire academic year to ensure that prescribed syllabi are covered along with the organization of various academic and extra-curricular events and evaluation of the learning process. A calendar of events is like a roadmap for the teachers, students, parents, and other stakeholders wherein they are aware of which date the respective events will be scheduled.

The institution has also introduced some Certificate courses to satisfy the needs of the learners for professional courses too. Since the institute is affiliated with Sardar Patel University Vallabh Vidyanagar it has to run the majority of the courses designed and approved by the Board of Studies. The institution also conducts semester examinations in accordance with the guidelines laid down by the university from time to time. However, it is pertinent to mention that the college is supposed to teach the curricula designed by the affiliating university and the institute makes efforts for curriculum improvement through its representatives participating in boards of studies meetings who provide suggestions and inputs for revision of the syllabi of the University. Most of the faculty members are part of the university syllabus revision committee. The College has a committee to look after the effective implementation and timely completion of prescribed syllabi in various courses. To cater to the needs of the competitive market the institute introduced seven Certificate/Add-on courses and one post-graduate programme i.e MCOM.

Feedback from the students, teachers, and stakeholders is maintained and their suggestions are taken into consideration.

### **Teaching-learning and Evaluation**

The entire admission process is monitored by the Principal with the active involvement of the admission committee comprising members from teaching and non-teaching staff. The College strictly follows the guidelines issued by the Management, University, and Government of Gujarat. However, the College has the privilege to prescribe a minimum percentage for admission. Every year, while finalizing the minimum cut-off percentage, the previous year's data regarding the number of applications are taken into consideration. This helps the College to improve the quality of admission every year. The Government norms of reservation policies, proficiency in sports, NSS, and other social activities are taken into consideration. Reservation of seats

for SC, ST, OBC, physically challenged, and EWS are also taken care of and followed by the admission committee.

The academic year is divided into two semesters. The majority of teachers use student-centric practices for teaching-learning in their classrooms. The lecture method is the traditional and most followed method. Student presentations, projects work, group discussions, and seminars are held by almost all the faculties. The institution believes that innovation is the only way to survival. This applies to our teaching approaches as well. Faculties use modern techniques of teaching like laptops, multi-media projectors, INFLIBNET, the latest software, etc., to enable better knowledge acquisition and absorption. In addition to making full use of audiovisual aids, teachers constantly revise their teaching methods based on student feedback.

The College organizes educational visits to various institutions including industrial enterprises, manufacturing units, banks, dairies, NGOs, educational and training institutions, and ports. The College has a central library which caters to the needs of the students and staff. The college has well-qualified staff members with a blend of youth and experience. Out of 27 faculties 3 faculties are Ph.D. guides, 14 faculties hold Ph.D. degrees, 03 faculties had cleared the NET / SLET examination, and the remaining are having PG as the highest qualification.

The college provides opportunities for better exposure to the students by conducting field trips, and training programs for students and also conducts seminars, workshops, conferences, and expert lectures by inviting eminent resource persons. Many students get ranked in the top ten university rank- list every year.

### **Research, Innovations and Extension**

The institute has taken initiative to promote Research and Extension activities as priority areas. The institute has 27 highly qualified faculties with 14 faculties holding Ph.D. degrees. Our faculties have participated in various state, national and international seminars, workshops, conferences, symposiums, etc., and presented papers. A 3 faculties are recognized as guides by S.P. University. Faculties are actively engaged in research and are participating as resource persons and delegates. Many research papers of our faculties are published in UGC-approved journals, reputed journals & books. Research corner is also there in the library where students can refer to various theses. Faculties use Online journals and books for research activities. Faculties are members of boards of studies, academic associations, senates, etc. Faculty members are also invited as expert panel members for interviews with faculties in other institutions/ Universities.

The institution has created a platform to have active interaction between the faculty, students, and eminent researchers through invited lectures as well as during conferences.

A number of MoUs are signed by our college with Industry, academic institutions, NGOs, etc.

The NCC and NSS units are actively engaged in various extension activities and community outreach programmes. Our NCC/ NSS students are regularly selected for Thal-Sena Camp and Republic Day Parade in Delhi. Our students are selected for Republic Day Parade in New Delhi. Students participate in state/national/international level sports and games. Various activities for Health, Sanitary, and environmental awareness programmes are also organized by NSS and NCC units. Various Awareness programmes, environmental protection activities, and community services are carried out by the college as its Social Responsibility.

Our college had received Award from the President of India for the “Best NSS Unit” and “Best NSS Officer”. 28 Awards and recognition's are received by the College, its staff, and students.

### **Infrastructure and Learning Resources**

Infrastructure facilities are essential for effective teaching and learning. The Management has developed adequate infrastructure and learning resources on the campus to achieve its objective of excellent education. The campus is beautified by gardening and landscaping. Infrastructure facilities are maintained, developed, and renovated regularly. The institute has well-ventilated spacious 19 classrooms with comfortable sitting arrangements and all the classrooms are ICT enabled (LAN facilities) & 8 of them are equipped with Multimedia.

6 classrooms have audio facilities. The institute has an AC seminar hall with a seating capacity of 120. We believe in the green campus concept. There is a lush green garden. The institution has well established and maintained library with a reading room, committee room, ladies' room, NSS, NCC, Sports cell, and IQAC room. The library is automated with integrated library management software SOUL 2.0 of INFLIBNET to manage and circulate the books to the users. The college has a rich library having 35,357 books, 25 Journals, Magazines, 8 News Papers, and also a Research corner.

For the overall development of students, co-curricular and extra-curricular activities are organized. Shastri maidan is available for all outdoor and indoor games. A gym center, open-air theatre, centralized audio system, Communication Skills Lab, computer lab with internet, and multimedia facilities are available on the campus. CVM health centre and SPU health centre are also available for the students and staff. Separate washrooms for males, and females on each floor. For staff also it is separate for male and female.

### **Student Support and Progression**

The college provides useful information to students in Student Induction Programme. The scholarship amount is continuously increasing for SC/ST/SEBC and other students. The number of students in the college are also increasing every year. Students are also assisted by UGC Book Bank, free career guidance, and counseling.

Students are inspired by national and state-level cultural and sports competitions. 27 students received prizes and awards in sports at International, National and State levels.

The institution pays attention to advanced learners. Extra reader tickets are given to them and help them in solving question papers for college and university examinations if the need arises. Institutions publish E-Magazine “Samrudhhi” every year.

NCC and NSS are the feathers of the institute which always shines and make our students good citizens. The institute organizes lectures and workshops on Resume building, interview techniques, report writing, etc Students get placement through campus interviews. The college had received the award “Most active college in Placement”.

The college is located in a suburban area so rural students also take advantage of it. Many students from

agricultural families studied in this college and later join to their farming business.

The college complaints committee is a vigil to solve the problems of boys as well as girls.

The Gymkhana fund is available for conducting various activities/ programs. The college organizes various cultural and sports activities throughout the year. Sports day and cultural programmes are regularly organized by the college. Students participate at the university, state, and national levels.

For the overall personality development of the students the college regularly conducts Personality Development Programmes, and skill enhancement programmes on soft skills, communication skills, life skills, and ICT skills. The college has a strong Alumni Association with more than 4000 registrations. Many of our Alumni hold key positions in society as MLA, MP, Charter Accountants, Principals, Professors, Teachers, Journalists, Executives, Entrepreneurs, etc. and hence they are our brand Ambassador, even their sons and daughters are studying in our institution.

### **Governance, Leadership and Management**

The institute is governed and managed under the benevolent leadership of CVM and as per the higher education policy. The policy decisions taken by the CVM, are implemented by the institution in the academic interest through the various committees for curricular and co-curricular activities. The performance of academic and non-academic staff is checked by the college authority through confidential reports.

In pursuit of academic excellence, the institute has formed various committees for planning, executing, and reviewing. The community outreach programme is organised by the NSS and NCC units of the institution. The principal holds staff meetings for interacting, motivating, and evaluating the performance and conduct of the staff, along with the redressal of grievances of the staff members.

At this juncture, the institute reaffirms its faith in creating a feeling of solidarity and harmony among the students by way of providing good infrastructure, innovative practices, moral values, and advanced knowledge in the field of Commerce and Management. The institute will continue to endeavor to mold the students to be good citizens and globally acceptable, employable youth with excellent communication skills.

Free medical services are also given to students in CVM and University health centre. Various training programmes are organized by the college for teaching and non-teaching staff.

In order to cope with the recent development in the field of Commerce, Management, and Accounting, it is an endeavor of an institute to Commence new courses/programmes in the area of Financial Management, Insurance and Banking, Human Resource Management, logistics management, etc. in the near future.

### **Institutional Values and Best Practices**

BJVM provides a safe, secure, and peaceful study and work environment where all can work/study together with a sense of personal security and dignity.

Students are made aware of the importance of environmental protection & conservation, waste management, and methods of waste disposal mechanisms through value education courses such as Environmental Studies/ Science and Climate Change and Sustainable Development. The Institute conducts a Green Audit of its campus and facilities. The Institute is continuously engaged in making the campus eco-friendly. To keep the campus green and clean various initiatives are taken by the institution. Special care is taken for energy conservation, rainwater is utilized, and plantation and even unrepeatable gadgets are disposed of properly. The Institute has installed LED bulbs/ tubes for the conservation of energy. The Institute also plans to install Solar Energy systems. Green BJVM Campus has the rarest of the rare trees namely, Nag Champa (Michelia Champaca), Kelabas, etc. with many medicinal plants. Student Council and Green Campus Clean Campus are the best practices of the college.

Institutional Social Responsibility is the distinctiveness of the college. As an educational institution, we develop intelligent quotient (IQ) through the academic development of the students. We also develop emotional quotient (EQ) through social awareness as well as cultivate humanity, imparting knowledge and skills to our students.

College Instills social responsibility in students by making participation in NCC/ NSS. AIDS awareness programmes, blood donation camps, various health camps, and socially relevant activities have been undertaken to inculcate social awareness, values and environmentally responsible behavior amongst students & to nurture students as citizens with moral, ethical, and social values. They provide service to society through activities and discharge their obligations towards society. For this **College received National Award “National Service Scheme Award 2018-19” for “Best NSS Unit” and “Best NSS Programme Officer” and also received a cash prize of Rs.2,00,000 to BJVM NSS unit and Rs. 1,50,000 for the NSS Programme officer. Many other State, University, and CVM awards and recognition received by the college in the last five years for community services rendered by students and college.**



## 2. PROFILE

### 2.1 BASIC INFORMATION

| Name and Address of the College |  |
|---------------------------------|--|
| Name                            | B. J. Vanijya Mahavidyalaya  |
| Address                         | Bhikhabhai Jivabhai Vanijya Mahavidyalaya, Opp. Shastri Ground, Nana Bazar |
| City                            | Vallabh Vidyanagar   |
| State                           | Gujarat  |
| Pin                             | 388120   |
| Website                         | <a href="http://www.bjvm.ac.in">www.bjvm.ac.in</a>                         |

| Contacts for Communication |              |                         |            |     |                        |
|----------------------------|--------------|-------------------------|------------|-----|------------------------|
| Designation                | Name         | Telephone with STD Code | Mobile     | Fax | Email                  |
| Principal                  | Ketaki Sheth | 02692-230145            | 9824534277 | -   | bjvm_vvnagar@yahoo.com |
| IQAC / CIQA coordinator    | John Parmar  | 02692-230900            | 9427175911 | -   | johnbjvm94@gmail.com   |

| Status of the Institution |              |
|---------------------------|--------------|
| Institution Status        | Grant-in-aid |

| Type of Institution |              |
|---------------------|--------------|
| By Gender           | Co-education |
| By Shift            | Regular      |

| Recognized Minority institution            |    |
|--|----|
| If it is a recognized minority institution | No |

| Establishment Details |  |
|-----------------------|--|
|                       |  |

| State   | University name         | Document                      |
|---------|-------------------------|-------------------------------|
| Gujarat | Sardar Patel University | <a href="#">View Document</a> |

| Details of UGC recognition |            |                               |
|----------------------------|------------|-------------------------------|
| Under Section              | Date       | View Document                 |
| 2f of UGC                  | 28-08-2004 | <a href="#">View Document</a> |
| 12B of UGC                 | 28-08-2004 | <a href="#">View Document</a> |

| Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC) |   |                                |                    |         |
|---|---|--------------------------------|--------------------|---------|
| Statutory Regulatory Authority  | Recognition/Approval details Institution/Department programme | Day,Month and year(dd-mm-yyyy) | Validity in months | Remarks |
| No contents   |   |                                |                    |         |

| Recognitions  |    |
|---|----|
| Is the College recognized by UGC as a College with Potential for Excellence(CPE)? | No |
| Is the College recognized for its performance by any other governmental agency?   | No |

| Location and Area of Campus |  |            |                      |                          |
|-----------------------------|--|------------|----------------------|--------------------------|
| Campus Type                 | Address  | Location*  | Campus Area in Acres | Built up Area in sq.mts. |
| Main campus area            | Bhikhabhai Jivabhai Vanijya Mahavidyalaya, Opp. Shastri Ground, Nana Bazar | Semi-urban | 2.224                | 2700                     |

## 2.2 ACADEMIC INFORMATION

| <b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b> |                                  |                           |                            |                              |                            |                                |
|---|----------------------------------|---------------------------|----------------------------|------------------------------|----------------------------|--------------------------------|
| <b>Programme Level</b>  | <b>Name of Programme/ Course</b> | <b>Duration in Months</b> | <b>Entry Qualification</b> | <b>Medium of Instruction</b> | <b>Sanctioned Strength</b> | <b>No.of Students Admitted</b> |
| UG  | BBA,Bba                          | 36                        | Higher Secondary           | English                      | 88                         | 71                             |
| UG  | BCom,Bcom                        | 36                        | Higher Secondary           | English,Gujarati             | 840                        | 560                            |
| PG  | MCom,Mcom                        | 24                        | Graduate                   | English                      | 76                         | 28                             |

**Position Details of Faculty & Staff in the College**

| <b>Teaching Faculty</b>   |                  |        |        |       |                            |        |        |       |                            |        |        |       |
|---|------------------|--------|--------|-------|----------------------------|--------|--------|-------|----------------------------|--------|--------|-------|
|   | <b>Professor</b> |        |        |       | <b>Associate Professor</b> |        |        |       | <b>Assistant Professor</b> |        |        |       |
|   | Male             | Female | Others | Total | Male                       | Female | Others | Total | Male                       | Female | Others | Total |
| Sanctioned by the UGC /University State Government              | 0                |        |        |       | 8                          |        |        |       | 12                         |        |        |       |
| Recruited   | 0                | 0      | 0      | 0     | 5                          | 3      | 0      | 8     | 3                          | 2      | 0      | 5     |
| Yet to Recruit  | 0                |        |        |       | 0                          |        |        |       | 7                          |        |        |       |
| Sanctioned by the Management/Society or Other Authorized Bodies | 0                |        |        |       | 0                          |        |        |       | 13                         |        |        |       |
| Recruited   | 0                | 0      | 0      | 0     | 0                          | 0      | 0      | 0     | 9                          | 4      | 0      | 13    |
| Yet to Recruit  | 0                |        |        |       | 0                          |        |        |       | 0                          |        |        |       |

| <b>Non-Teaching Staff</b>                                       |             |               |               |              |
|---|-------------|---------------|---------------|--------------|
|   | <b>Male</b> | <b>Female</b> | <b>Others</b> | <b>Total</b> |
| Sanctioned by the UGC /University State Government              |             |               |               | 18           |
| Recruited   | 5           | 0             | 0             | 5            |
| Yet to Recruit  |             |               |               | 13           |
| Sanctioned by the Management/Society or Other Authorized Bodies |             |               |               | 10           |
| Recruited   | 9           | 1             | 0             | 10           |
| Yet to Recruit  |             |               |               | 0            |

| <b>Technical Staff</b>  |             |               |               |              |
|---|-------------|---------------|---------------|--------------|
|   | <b>Male</b> | <b>Female</b> | <b>Others</b> | <b>Total</b> |
| Sanctioned by the UGC /University State Government              |             |               |               | 0            |
| Recruited   | 0           | 0             | 0             | 0            |
| Yet to Recruit  |             |               |               | 0            |
| Sanctioned by the Management/Society or Other Authorized Bodies |             |               |               | 2            |
| Recruited   | 2           | 0             | 0             | 2            |
| Yet to Recruit  |             |               |               | 0            |

### **Qualification Details of the Teaching Staff**

| <b>Permanent Teachers</b>    |                  |        |        |                            |        |        |                            |        |        |              |
|------------------------------|------------------|--------|--------|----------------------------|--------|--------|----------------------------|--------|--------|--------------|
| <b>Highest Qualification</b> | <b>Professor</b> |        |        | <b>Associate Professor</b> |        |        | <b>Assistant Professor</b> |        |        | <b>Total</b> |
|                              | Male             | Female | Others | Male                       | Female | Others | Male                       | Female | Others |              |
| D.sc/D.Litt/LLD/DM/MCH       | 0                | 0      | 0      | 0                          | 0      | 0      | 0                          | 0      | 0      | 0            |
| Ph.D.                        | 0                | 0      | 0      | 3                          | 2      | 0      | 3                          | 1      | 0      | 9            |
| M.Phil.                      | 0                | 0      | 0      | 0                          | 0      | 0      | 0                          | 0      | 0      | 0            |
| PG                           | 0                | 0      | 0      | 2                          | 1      | 0      | 0                          | 1      | 0      | 4            |
| UG                           | 0                | 0      | 0      | 0                          | 0      | 0      | 0                          | 0      | 0      | 0            |

| <b>Temporary Teachers</b>    |                  |        |        |                            |        |        |                            |        |        |              |
|------------------------------|------------------|--------|--------|----------------------------|--------|--------|----------------------------|--------|--------|--------------|
| <b>Highest Qualification</b> | <b>Professor</b> |        |        | <b>Associate Professor</b> |        |        | <b>Assistant Professor</b> |        |        | <b>Total</b> |
|                              | Male             | Female | Others | Male                       | Female | Others | Male                       | Female | Others |              |
| D.sc/D.Litt/LLD/DM/MCH       | 0                | 0      | 0      | 0                          | 0      | 0      | 0                          | 0      | 0      | 0            |
| Ph.D.                        | 0                | 0      | 0      | 0                          | 0      | 0      | 1                          | 1      | 0      | 2            |
| M.Phil.                      | 0                | 0      | 0      | 0                          | 0      | 0      | 0                          | 0      | 0      | 0            |
| PG                           | 0                | 0      | 0      | 0                          | 0      | 0      | 8                          | 3      | 0      | 11           |
| UG                           | 0                | 0      | 0      | 0                          | 0      | 0      | 0                          | 0      | 0      | 0            |

| Part Time Teachers     |           |        |        |                     |        |        |                     |        |        |       |
|------------------------|-----------|--------|--------|---------------------|--------|--------|---------------------|--------|--------|-------|
| Highest Qualification  | Professor |        |        | Associate Professor |        |        | Assistant Professor |        |        | Total |
|                        | Male      | Female | Others | Male                | Female | Others | Male                | Female | Others |       |
| D.sc/D.Litt/LLD/DM/MCH | 0         | 0      | 0      | 0                   | 0      | 0      | 0                   | 0      | 0      | 0     |
| Ph.D.                  | 0         | 0      | 0      | 0                   | 0      | 0      | 0                   | 0      | 0      | 0     |
| M.Phil.                | 0         | 0      | 0      | 0                   | 0      | 0      | 0                   | 0      | 0      | 0     |
| PG                     | 0         | 0      | 0      | 0                   | 0      | 0      | 0                   | 0      | 0      | 0     |
| UG                     | 0         | 0      | 0      | 0                   | 0      | 0      | 0                   | 0      | 0      | 0     |

| Details of Visting/Guest Faculties                         |      |   |        |   |       |
|--|------|---|--------|---|-------|
| Number of Visiting/Guest Faculty engaged with the college? | Male |   | Female |   | Total |
|  |      |   |        |   |       |
|  | 0    | 0 | 0      | 0 | 0     |

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

| Programme |        | From the State Where College is Located | From Other States of India | NRI Students | Foreign Students | Total |
|-----------|--------|---|----------------------------|--------------|------------------|-------|
| UG        | Male   | 1165                                    | 18                         | 0            | 0                | 1183  |
|           | Female | 588                                     | 0                          | 0            | 0                | 588   |
|           | Others | 0                                       | 0                          | 0            | 0                | 0     |
| PG        | Male   | 0                                       | 0                          | 0            | 0                | 0     |
|           | Female | 0                                       | 0                          | 0            | 0                | 0     |
|           | Others | 0                                       | 0                          | 0            | 0                | 0     |

| <b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b> |        |               |               |               |               |
|--|--------|---------------|---------------|---------------|---------------|
| <b>Category</b>  |        | <b>Year 1</b> | <b>Year 2</b> | <b>Year 3</b> | <b>Year 4</b> |
| SC   | Male   | 71            | 74            | 71            | 93            |
|  | Female | 36            | 35            | 35            | 24            |
|  | Others | 0             | 0             | 0             | 0             |
| ST   | Male   | 147           | 154           | 141           | 48            |
|  | Female | 112           | 107           | 84            | 62            |
|  | Others | 0             | 0             | 0             | 0             |
| OBC  | Male   | 282           | 312           | 212           | 154           |
|  | Female | 124           | 105           | 70            | 60            |
|  | Others | 0             | 0             | 0             | 0             |
| General  | Male   | 637           | 690           | 686           | 639           |
|  | Female | 313           | 314           | 326           | 286           |
|  | Others | 0             | 0             | 0             | 0             |
| Others   | Male   | 42            | 42            | 15            | 4             |
|  | Female | 7             | 7             | 0             | 1             |
|  | Others | 0             | 0             | 0             | 0             |
| <b>Total</b>   |        | <b>1771</b>   | <b>1840</b>   | <b>1640</b>   | <b>1371</b>   |

### **Institutional preparedness for NEP**

|   |   |
|---|---|
| 1. Multidisciplinary/interdisciplinary: | The college will offer a range of multi-disciplinary/interdisciplinary courses as open electives and mandatory courses to promote the holistic academic environment that enable the students to choose their preferred options. New courses (under Planning) B.Com. - ACCA (Association of Chartered Certified Accountants), B.B.A. - (ITM) |
| 2. Academic bank of credits (ABC):      | Enthusied with the provisions of NEP, the students of BJVM College can earn credits through National schemes like SWAYAM, NPTEL, MOOCS, etc. The academic bank of credit is yet to be realised. College welcomes the implementation of ABC in its full  |

|  |  |
|--|--|
|  | spirit.  |
| 3. Skill development:  | Short Term / Certificate Courses (Skill Development) Digital Marketing, Insurance, Banking, Web Designing, E- Commerce, Personality Development & Communication Skills, Entrepreneurship Development, Fintech, Forensic Accounting, Human Rights & Value Education, Vedic Maths, Spoken English  |
| 4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course): | The institution regularly conducts programs and various events to promote the cultural and traditional stance of the region. All the programs in the institution are run in English & Gujarati (Regional Language). New programmes and courses will be also offered in English and vernacular languages. College celebrates International Yoga Day. Seminars are organized on Art of Living. College library has access to books and Vedic literature. An annual Cultural festival is also organized in college. Field trips are organized to heritage sites to study these destinations and their history. As recommended by NEP2020, Certificate, Diploma and Advanced Diploma certificate are awarded to students of the first year, second year and third year after successfully fulfilling the academic requirements for the courses of computer application. Moreover, students will be facilitated with the option of earning required number of credits from other institutions as well as from online platforms. |
| 5. Focus on Outcome based education (OBE):   | The College practices Outcome Based Education (OBE) for all its programs which are designed reflecting on the regional and global requirements. The learning outcomes are defined at the Programme level (POs/PSOs) as well as Course level (COs), and appropriate learning experiences are assessed in order to facilitate the attainment of the stated learning outcomes. Learning outcomes at all levels ensure social responsibility and ethics, as well as entrepreneurial skills so that the students contribute proactively to the economic, environmental, and social well-being of the nation.  |
| 6. Distance education/online education:  | During the COVID – 19 pandemic, BJVM College simply glided to online mode of teaching. The online classes were conducted very effectively through Microsoft Teams Platform. All faculty members explored this facility to the best. The teaching-  |



learning process, the evaluation procedure was also done online. The college readily fine tunes itself to any progressive initiative for the collective goodness. Online lectures, webinars, seminar, Parents Meeting and Counseling Sessions were conducted for the effective and efficient engagement of the students. BJVM has already developed its infrastructure for the same.

### Institutional Initiatives for Electoral Literacy

|  |   |
|--|---|
| 1. Whether Electoral Literacy Club (ELC) has been set up in the College?   | Electoral Literacy Club has been set up in the college.   |
| 2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?  | Two from boys and two from girls' students are appointed as coordinator (Campus Ambassador) and One faculty member is appointed by the college under it.  |
| 3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc. | Since 2017-18 NSS unit of college is organizing various programmes Voters awareness Programme, Voters Awareness Rally, registration of first time voters, Oath taking on National Voters Day theme 2020 Electoral Literacy for stronger Democracy, Services in Revision of Electoral Roll 2022 in Surat during covid 19 Pandemic situation, participation & celebration of National Voters Day at BJVM and District Collector Office, Anand , organized logo Design and Poster Making competition under Voters Awareness Programme, Guest lecture etc. were organized by the college. District Election Officers and Collector of Anand District had given Felicitation Certificate Award to B. J. Vanijya Mahavidyalaya on National Voters Day 25/01/2022 for distinctive and outstanding efforts in Voters Awareness Programme under Electoral Literacy Club (ELC) for the year 2021. |
| 4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.   | Awareness drives about the right to vote and right use of students vote, Exhibition for voters' awareness and education, Registration and Revision of electoral roll etc. Initiatives taken by college.   |
| 5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by   | In the Voters Awareness Programme the registration of first-time voters was done and total 172 students   |

ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.

filled the form No.06 to get new voters ID Card.

## Extended Profile

---

### 1 Students

#### 1.1

Number of students year wise during the last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 1771    | 1840    | 1640    | 1371    | 1148    |

| File Description                            | Document                      |
|---|-------------------------------|
| Upload supporting document                  | <a href="#">View Document</a> |
| Institutional data in the prescribed format | <a href="#">View Document</a> |

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 51

| File Description                            | Document                      |
|---|-------------------------------|
| Upload supporting document                  | <a href="#">View Document</a> |
| Institutional data in the prescribed format | <a href="#">View Document</a> |

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 26      | 26      | 26      | 26      | 26      |

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

| 2021-22  | 2020-21  | 2019-20 | 2018-19 | 2017-18 |
|----------|----------|---------|---------|---------|
| 53.59002 | 14.99972 | 1.51037 | 9.37942 | 1.64634 |



## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

**1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**

**Response:**

**Response**

##### **Curriculum Planning**

Our college is Grant- in- aid college affiliated to Sardar Patel University. Curriculum design and development process is undertaken by Board of Studies. **Four faculties** are member BoS at the University, which helps us to incorporate required changes from different stakeholders at different points of time.

All faculty members are part of the curriculum development and revision committee for various courses at B.COM., B.B.A. and M.COM programmes. Ours is the only college that offers **Discipline Specific Elective in Accounting & Auditing, Banking and Business Management**, Business Mathematics & Statistics, Secretarial Practice, Small Enterprise Management and Indian Financial system under **Core Allied Courses** at B.COM. At B.B.A. we offer **Advanced Marketing Management, Advanced Financial Management, Advanced Human Resource Management and Export Management** under **Discipline Specific Electives**. At M.COM **Advanced Accounting and Human Resource Management** are offered as **Elective Courses**.

##### **Work Allotments**

The principal, in consultation with IQAC and Time Table Committee allot work load as per UGC, State Government and University Norms. Subject wise Teaching Plan are prepared by all faculties in concern with subject partner/partners and Course completion reports are submitted by senior most faculty of the subject to the IQAC. Management appoints Ad Hoc faculties as per the requirement.

##### **Work dairy**

All the faculties are provided work dairy for their teaching plans and the record of their co and extra curriculum activities. The Work Diaries have to be signed by the Principal respectively at regular intervals.

## Deployment of Curriculum

For the holistic development of the students, the curriculum delivery mechanism is aligned with the mission and vision of the college to encourage participative, collaborative and lifelong learning. Faculties are contributing to **enrich Knowledge Repository**. They have authored chapters in the books published by university. Most of the faculties teach with the help of ICT facility along with chalk and talk method. In all the semesters learning resources are provided for easy familiarization of students in the college and students are encouraged to use our rich library and reading room. Expert Lectures, Industrial Visits and Bank Visits are arranged.

**During pandemic regular online classes and co-curricular activities such as Student Induction Programme, Webinars, Counselling, etc. were conducted through Microsoft Teams.**

In addition to the University curriculum, college has initiated **Bridge Course** which fills the gap between Higher secondary courses and University courses. Bridge Course helps students to improve and develop their academic skills and knowledge. Through Bridge Course Exam, Advanced Learners and Slow Learners are identified. The outcome-based education is supported by POs and COs.

## Academic Calendar

Academic Calendar is prepared at the beginning of the academic year for both the semesters as per the term schedule provided by university. Academic and co-curricular activities and events are planned for the year, same is uploaded on college website.

## Continuous Internal Evaluation

The college implements Continuous Internal Evaluation (CIE) System laid down by university as a part of examination reforms. Evaluation is made on the basis of their attendance, presentation, Communication Skill Development Scheme (CSDS), assignments, MCQs and Internal Tests. College follows centralized assessment system for Internal Evaluation Test. Assessment is done on the basis of scheme of marking in all courses. Academic standards and transparency are ensured through showing answer sheets after evaluation to the students.

| File Description                        | Document                      |
|---|-------------------------------|
| Provide Link for Additional information | <a href="#">View Document</a> |

## 1.2 Academic Flexibility

### 1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years

**Response: 5**

| File Description                            | Document                      |
|---|-------------------------------|
| Upload supporting document                  | <a href="#">View Document</a> |
| Institutional data in the prescribed format | <a href="#">View Document</a> |

### 1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years

**Response: 11.26**

#### 1.2.2.1 Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 289     | 224     | 226     | 97      | 39      |

| File Description                            | Document                      |
|---|-------------------------------|
| Upload supporting document                  | <a href="#">View Document</a> |
| Institutional data in the prescribed format | <a href="#">View Document</a> |

## 1.3 Curriculum Enrichment

### 1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**Response:****Response**

The college has been working for the development of the students. The various programmes are arranged related to Gender Equality, Sustainability, Human Values and Ethics. The college organizes various activities and programmes through N.S.S. and N.C.C.

#### Professional Ethics

Professional ethics is taught to students as a part of their holistic development. Importance for group work and imbining leadership is being taught. Work place ethics, ethical practices in marketing, finance and accounting, environmental ethics and business ethics are the part of curriculum through which they learn.

## **Moral and Ethical Values**

Moral and ethical values are integral part of education of the students. Day starts with Sarva Dharma Prarthna in the college which inculcate moral values in the students. Teachers put their best efforts to groom students and make them responsible citizens.

## **Gender Equality**

Gender equality and equal opportunity for women are necessary. For maintaining the equality among the staff and students the Women Development Cell and Anti Ragging Cell are taking proactive measures. These committees take utmost care and provide support to girl students and the female staff.

## **Human Rights**

Human rights are the basic rights enjoyed by all. We at institute make sure that no violation of human rights takes place. We celebrate 10th December as 'Human Rights Day' to spread awareness of Human Rights and motivate everyone to make the proper use of fundamental rights.

## **Social Entrepreneurship**

Social Entrepreneurship identifies areas of our economy/society where social entrepreneurs work, identify characteristics of successful social entrepreneurs, discuss how social entrepreneurship can contribute to whole systems healing, formulate a vision, keeping in mind that it needs to be feasible in complex systems, Understand the role of women entrepreneurship in different facets of society, Know the various livelihood supports for women Employment opportunities, Elucidate the role of various developmental schemes supporting women entrepreneurship, to develop understanding about Entrepreneurship in Rural Context, to develop entrepreneurial skills in the rural youth, & to explore and identify rural potential for a business idea.

## **Environment Awareness**

Environment awareness is inculcated in students. Environment studies course is a part of the curriculum of the institution. The said course includes the units such as, Scope & Nature of Environment Science, Natural Resources, Eco-System, Bio-Diversity, Pollution, and Social Issues & Population.

Environment day is celebrated with enthusiasm by NSS students along with Volunteer Nature



Conservancy. We make students aware about the importance of preserving the environment. Expert talks are organised on Environment Awareness and related issues. Water conservation measures are well implemented in the college premises.

### Disaster Management

It Provides basic conceptual understanding of disasters and its relationships with development, to understand approaches of Disaster Risk Reduction and the relationship between vulnerability, disasters, disaster prevention and risk reduction.

| File Description                        | Document                      |
|---|-------------------------------|
| Upload Additional information           | <a href="#">View Document</a> |
| Provide Link for Additional information | <a href="#">View Document</a> |

### 1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 7.96

#### 1.3.2.1 Number of students undertaking project work/field work / internships

Response: 141

| File Description                            | Document                      |
|---|-------------------------------|
| Upload supporting document                  | <a href="#">View Document</a> |
| Institutional data in the prescribed format | <a href="#">View Document</a> |

## 1.4 Feedback System

**1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)**

Response: Yes

| File Description           | Document                      |
|----------------------------|-------------------------------|
| Upload supporting document | <a href="#">View Document</a> |

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Enrolment percentage

**Response:** 73.6

##### 2.1.1.1 Number of students admitted year wise during last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 632     | 705     | 701     | 662     | 467     |

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 928     | 768     | 877     | 860     | 870     |

#### File Description

#### Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

#### 2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

**Response:** 56.5

##### 2.1.2.1 Number of actual students admitted from the reserved categories year - wise during the last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 262     | 368     | 302     | 233     | 157     |

##### 2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

|         |         |         |         |         |
|---------|---------|---------|---------|---------|
| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
| 514     | 433     | 493     | 447     | 453     |

| File Description                            | Document                      |
|---|-------------------------------|
| Upload supporting document                  | <a href="#">View Document</a> |
| Institutional data in the prescribed format | <a href="#">View Document</a> |

## 2.2 Student Teacher Ratio

### 2.2.1 Student – Full time Teacher Ratio (Data for the latest completed academic year)

**Response:** 68.12

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

**Response:**

**Response**

The Institution has endeavored to create an environment which is conducive to learning. Class-rooms are equipped with audio-visual facilities to enable multi-media-based learning.

To bridge the gap between theory and practical exposure/experiential learning Industrial Visits, Study Tours & Bank Visits are organized to supplement theory curriculum. All these ensure students life-long learning and knowledge management. Third Year BBA students have to undertake a Comprehensive Project as a part of curriculum. Faculties guide the students through various stages and facilitate successful completion of the Project by submitting the computerized report. During NSS camp economic survey is conducted by NSS volunteers. To inculcate the philosophy of cooperation we arrange cooperative study programmes for the students.

Faculties are trained by arranging “Teachers training program under effective teaching Pedagogy”. Teaching-Learning pedagogy uses a judicious blend of chalk & talk and multi-media. Faculty members employ the conventional lecture method as the main mode of teaching, as it permits an in-depth exposition

of the syllabi. The lectures are intermixed with discussion and real-life/current examples which serve to bring the content “alive” in situation. Besides lecture method, Participatory learning is encouraged by giving students an opportunity to organize and enhance their knowledge through presentation, assignments (including CSDS), using library resources as well as the Internet. Students are also given opportunities to make presentation on various topics of the curriculum. This exercise promotes self-learning and also presentation skills.

Teaching and learning pedagogy include group discussion, classroom presentations, case-study, debates, quizzes, supporting lectures by industry experts and many other activities that make classrooms a collaborative space of learning and creation. Students independently conduct co-curricular and extracurricular activities from conceptualization to execution. This develops qualities of leadership, problem solving and teamwork among them, which are some of the important lessons in life.

Teachers made a swift transition from classroom to online teaching during the lockdown due to COVID-19 pandemic. Online Platforms such as Zoom, Microsoft Teams, Cisco Webex, Google Meet etc. were used to create virtual classrooms. Students are encouraged to prepare presentations, assignments and projects using MSWord, MS Power point, MS Excel, and other ICT tools. Online modes like Email, WhatsApp, MS Teams, Google form and Telegram are used to collect assignments, conduct tests and viva voce examinations as well as for sharing notes, practice questions and other e-resources. Teachers use social media platforms like WhatsApp, Facebook and Telegram to connect with the students beyond the classroom for giving extra information, conducting webinars and other extra-curricular activities.

Ministry of Parliament Affairs, Government of India had selected our institution for 16th National Youth Parliament Competition: 2022 for Universities and Colleges under which our institution had arranged Youth Parliament Competition and through it our students get practical experience and knowledge about proceedings of Parliament of our nation. In 2019 also our institute had organized National Youth Parliament at District level in collaboration with Sardar Patel University. To inculcate the philosophy of cooperation under cooperative study forum for the students, in which experts of district cooperative gives detail information of cooperative sector.

Various extra-curricular activities, extension and outreach programs, in collaboration with NGOs and other agencies, generate a space for the students to practically apply their classroom knowledge in the larger society. International Conference and National Seminars were organized, which expose students to research activities leading to enhanced learning.

| File Description                        | Document                      |
|---|-------------------------------|
| Upload Additional information           | <a href="#">View Document</a> |
| Provide Link for Additional information | <a href="#">View Document</a> |

## 2.4 Teacher Profile and Quality

| <b>2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years</b>   |                               |         |         |         |
|---|-------------------------------|---------|---------|---------|
| <b>Response:</b> 100  |                               |         |         |         |
| <b>2.4.1.1 Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:</b> |                               |         |         |         |
| 2021-22   | 2020-21                       | 2019-20 | 2018-19 | 2017-18 |
| 26  | 26                            | 26      | 26      | 26      |
| File Description  | Document                      |         |         |         |
| Upload supporting document  | <a href="#">View Document</a> |         |         |         |

| <b>2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)</b> |                               |         |         |         |
|--|-------------------------------|---------|---------|---------|
| <b>Response:</b> 54.62   |                               |         |         |         |
| <b>2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years</b>                                   |                               |         |         |         |
| 2021-22  | 2020-21                       | 2019-20 | 2018-19 | 2017-18 |
| 14   | 15                            | 13      | 15      | 14      |
| File Description   | Document                      |         |         |         |
| Upload supporting document   | <a href="#">View Document</a> |         |         |         |
| Institutional data in the prescribed format  | <a href="#">View Document</a> |         |         |         |

## 2.5 Evaluation Process and Reforms

|   |
|---|
| <b>2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system</b> |
|---|

**is time- bound and efficient**

**Response:**

Our institution is affiliated to Sardar Patel University (SPU), so continuous internal evaluation is followed as per the University norms. In order to ensure rigor and transparency in the internal assessment, the examination committee is formed internally.

Rules and regulations relating to examinations, the criteria for internal assessment and continuous evaluation are clearly informed to the student at the commencement of the academic year during Student Induction Program.

Fixed durations of time are specified for the Internal Semester Assessment (ISA) which are conducted in two different modes one which is a written test (15 marks) with MCQ (05) while the other is an assignment (05) and attendance (05). A student must compulsorily appear for internal test in order to be eligible to appear in the University examination. Schedules for paper setting are decided by the examination coordinators of BCOM, BBA and M.COM and strictly adhered to. Examination Time-tables are drawn up by the Examination Coordinators and communicated to the students in advance by the Institution with Syllabus to be covered in exam. Results are displayed on notice board and forwarded in their respective group. An Arrear Examination is conducted to enable students to appear, if they fail to appear in internal examination due to unavoidable circumstances.

The faculties have to submit answer key and scheme of marking at the time of submitting question paper to the examination coordinator. Central assessment of the Internal Examination is held. The data pertaining to the scores are cross-checked by faculty for accuracy and entered into a computerized database. The Committee keeps track of the attendance of students.

CCTV cameras monitor the examination process. Answer scripts of internal tests, assignments and project reports are discussed with students after evaluation. Simultaneously, guidance is given to the students about the model answers. The continuous assessment provides insight on teaching learning environment and subsequent improvement is made.

They may raise their grievances regarding the marks awarded to them with the examination coordinators (faculty concerned). If there is an improvement in the result, it is rectified soon.

The mark sheets are then prepared and displayed on the college notice board or/and WhatsApp group for students to verify their marks.

External examination and assessments are conducted by university. SPU appoint Convenor, Moderator, Paper setter and Examiner. Senior faculties are appointed as a Center Coordinator for Central Assessment Process.

During pandemic online MCQ based internal exam was conducted and results were sent in their WhatsApp group.

SPU has a two-step process for the Examination Grievance Redressal. Any Student wishing to apply for observation of answer book can do so within 10 days of the date of issue of the marksheet. The student can apply for reassessment of his/her answer sheet/s in any particular courses within a day, after completion of observation of answer book. The students have to fill the form of the University while applying for Re-Assessment of the Answer Books.

| File Description                        | Document                      |
|---|-------------------------------|
| Upload Additional information           | <a href="#">View Document</a> |
| Provide Link for Additional information | <a href="#">View Document</a> |

## 2.6 Student Performance and Learning Outcomes

### 2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

#### Response:

#### Response

Programme outcomes encompass a broad spectrum of knowledge, skills, abilities and attitudes that students acquire during the pursuit of graduate and post-graduate courses. College offers three programs ie. B.COM., B.B.A. and M.COM. programme, each of them with unique and well-defined outcomes. The specific learning outcomes of various courses are built into the curriculum of each discipline and are available on the bjvm.ac.in. The institution ensures that these POs and COs are properly explained and made to understand in the Student Induction Program itself. Besides these, each subject teacher makes sure that the outcomes are specially explained. Besides these, the entire programs and special lectures and discussion in the classroom teaching are centered on these. Fresh applicants can get the requisite information from the college website. At the time of admission, Students Counseling by faculties appraises students of what to expect from various courses. Course outcomes are kept in focus while designing extra

and co-curricular activities for students. Hence there is a continuous communication of the POs and COs.

The level of attainment of Course Outcomes serves as a measure of the success of the teaching-learning process. Many students are ranked in top Ten University Rank List and every year in Advanced Banking subject our student get gold medal. This year in BBA our student got Gold Medal and in banking also. The consistently high pass percentages secured by the Institution's students, both, at the College and University levels point to the success of the teaching-learning processes.

Upon completion of their courses, majority of the students opt for higher studies and some pursue their professional goals, particularly through placement. The Placement Cell regularly conducts placement drives to help students to secure jobs in various reputed companies. It also conducts programs like Finishing School wherein students are given tips on personality development, preparing CVs and facing interviews. In Gujarat as an institute of higher education, we measure the success of POs/COs not only on the basis of marks obtained and jobs secured by our students, but also in terms of the confidence and discipline we instill in them. Graduates/ post-graduates passing out from the Institution are in high demand in the job market. These, combined with significantly higher numbers of students who progress to higher educational avenues and, also, qualify at various competitive examinations serve as a valid indicator of the high levels of academic attainment of the Institution.

| File Description                        | Document                      |
|---|-------------------------------|
| Upload Additional information           | <a href="#">View Document</a> |
| Provide Link for Additional information | <a href="#">View Document</a> |

## 2.6.2 Pass percentage of Students during last five years

**Response:** 74.06

### 2.6.2.1 Number of final year students who passed the university examination year wise during the last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 346     | 360     | 275     | 232     | 292     |

### 2.6.2.2 Number of final year students who appeared for the university examination year-wise during the last five years



|         |         |         |         |         |
|---------|---------|---------|---------|---------|
| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
| 463     | 488     | 364     | 332     | 385     |

| <b>File Description</b>                     | <b>Document</b>               |
|---|-------------------------------|
| Upload supporting document                  | <a href="#">View Document</a> |
| Institutional data in the prescribed format | <a href="#">View Document</a> |

## 2.7 Student Satisfaction Survey

| <b>2.7.1 Online student satisfaction survey regarding teaching learning process</b> |                               |
|---|-------------------------------|
| <b>Response:</b> 3.38   |                               |
| <b>File Description</b>   | <b>Document</b>               |
| Upload database of all students on roll   | <a href="#">View Document</a> |

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

**Response:** 0

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 0       | 0       | 0       | 0       | 0       |

| File Description                            | Document                      |
|---|-------------------------------|
| Upload supporting document                  | <a href="#">View Document</a> |
| Institutional data in the prescribed format | <a href="#">View Document</a> |

### 3.2 Innovation Ecosystem

**3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge**

**Response:**

**Response**

The college is one of the flagship colleges of Gujarat which constantly strives for perfection, development, quality and maintaining of the highest standards in the field of education.

The following initiatives have been taken for creation and transfer of knowledge:

- Under the Student Startup & Innovation Policy (SSIP) of Government of Gujarat the college has formed Innovation Club from the year 2021-22 which supports and trains the students to provide conducive environment for optimum harnessing of their creative pursuit.
- The college has organized **awareness programs/workshops on Intellectual Property Rights, Research Ethics, Entrepreneurship and Plagiarism** etc.
- The college has signed **MoUs** with other academic institutes, industries and NGOs for transfer of knowledge.
- Our faculty member's act as **Ph. D. Referee, Expert Panel Members of Interview** organized by different colleges and universities, **visiting faculties, experts and resource persons**.
- Many faculty members are life member of Indian Accounting Association, Indian Commerce

Association, Indian Economics Association, etc.

- During pandemic and lockdown, college had organized **webinars, workshops, training programmes and other activities online** in collaboration with the institutes and industries with whom MoUs are signed.
- Transfer of knowledge is done through **organizing lecture series**.
- The college regularly publishes a magazine "Samruddhi" in which faculties and students are encouraged to contribute their views on any area of interest in form of articles, stories, poems etc.
- Out of 27 faculties, 12 faculty members are Ph.D. and **3 faculties are Ph.D. Guide** under whom **18** students have already **completed Ph.D. while 12 students are pursuing Ph.D.**
- The college has formed **Research Corner** where Ph.D. Thesis and M.Phil. Dissertations are kept. It also consists of reference books of different areas of Commerce and Management which helps the students and faculties for the research activities.
- The research committee motivates and provides necessary guidance to the faculty members in organising workshop on Research Methodology and Plagiarism.
- The college had **organized International Conference** on "Emerging Global Economic Situation: Impact on Trade and Agri Business in India" on 28th and 29th September, 2018.
- The college had **organized NAAC sponsored National seminar** on "Emerging Trends in

Quality of Teaching, Learning & Evaluation: The Road Ahead." on 22nd and 23rd February, 2019.

- The college had organized **Online National Seminar in Collaboration with NAAC** on "New Educational Policy- A Key Tool for Transforming Higher Education through Equitable and Inclusive Education" on 28th January, 2022.
- **46 research papers/articles** were published by the faculty members in the journals of national and international repute.
- Two Students of BBA presented research papers in Golden Jubilee National Conference of Gujarat Economic Association which was held at N S Patel Arts College, Anand, where one student was conferred upon **Best Research Paper Award**. They also presented papers in 5th International Youth Symposium (INYS) held on January 30-31, 2020 organized by B. K. School of Professional and Management Studies, Ahmedabad.
- Many other activities like Finishing School, Green Audit etc. are carried out.

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| Upload Additional information           | <a href="#">View Document</a> |
| Provide Link for Additional information | <a href="#">View Document</a> |

### ***3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years***

**Response: 52**

#### **3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

|         |         |         |         |         |
|---------|---------|---------|---------|---------|
| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
| 26      | 17      | 03      | 03      | 03      |

| File Description                            | Document                      |
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| Institutional data in the prescribed format | <a href="#">View Document</a> |

### 3.3 Research Publications and Awards

#### 3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

**Response:** 0.9

##### 3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

|         |         |         |         |         |
|---------|---------|---------|---------|---------|
| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
| 03      | 12      | 04      | 12      | 15      |

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| Upload supporting document                  | <a href="#">View Document</a> |
| Institutional data in the prescribed format | <a href="#">View Document</a> |

#### 3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

**Response:** 1.06

##### 3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

|         |         |         |         |         |
|---------|---------|---------|---------|---------|
| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
| 01      | 07      | 39      | 00      | 07      |

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### 3.4 Extension Activities

**3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.**

**Response:**

**Response**

The college has an active NSS, NCC and Women Cell to sensitize the students to social issues, sustainable development and to make them aware about the social responsibility. There are two NSS & two NCC Units. NSS carries out various extension activities in neighbourhood community and adopted village. These extension activities develop the strong sense of social service among the students for the betterment of the society and nation. The students are encouraged to participate in various community development programs to develop their personality.

Leadership, comradeship, self-discipline, a secular outlook, the spirit of adventure and ideals of selfless service are nurtured among NCC students.

Women cell of the college organizes various activities to provide a safe environment to the girl students and Female staff members so that they can explore their capabilities to the fullest and focus towards their progress and development.

During COVID 19 pandemic also, NSS volunteers and NCC cadets provided their services to the society.

NSS Volunteers provided their services to Voluntary Nature Conservancy, Vallabh Vidyanagar.

Considering the remarkable contribution of NSS and NCC in selfless services towards community and nation at large, Principal Dr. Ketaki Sheth, NSS Programme Officer, NCC Officer and NSS Volunteers have been acknowledged with awards by Ministry of Youth Affairs, Government of India, Gujarat State NSS Cell, Sardar Patel University and Charutar Vidya Mandal.

During flood situation in Gujarat our students had collected clothes from the community and distributed it in the flood affected area and during winter our students' distributed blankets to the needy people.

The major activities/programme in these areas are provided in additional information.

### Impact

The social engagements through extension activities have created an impact on community related to literacy, community health, well-being, women empowerment, environmental sustainability, and social welfare. Involvement in extension activities nurtures holistic development and molds integrated personalities of the students.

Through awareness Programme our students get motivated to provide their services in their nearby communities. Our former B.Com Student Bharat Bharwad has played vital role in providing services during Pandemic as NCC Volunteers to control the traffic in Anand District.

Our former BBA Student Keval Pavra get inspired by our NSS Programme Officer Dr. P. U. Mordhara and provided community services and working as volunteers in United Nations. (<https://www.facebook.com/keval.pavra.7>)

NSS Programme officer had offered his services in Tiffin Seva during Covid 19 Pandemic acute situation.

Our students get motivated to donate blood in case of any emergency in the neighbourhood community and one of our students had saved life of a girl in emergency by donating blood.

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### 3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

#### Response:

#### Response

Students' overall development is reflected in various awards through their participation in activities like NSS and NCC. Thus, the college always tries to cultivate the mindsets of the students towards nation building.

Ours is the college which has always thought about the community and social services through NSS and NCC. Our faculties and students render their services not only through NSS and NCC, but also, they have worked for the society at their own. And therefore, they reach at the level of UN as Volunteer.

In BJVM, extension activities are carried out through NSS and NCC. The National Service Scheme is the central sector scheme of Government of India, Ministry of Youth Affairs & Sports. It provides opportunity to the students of India to take part in various government led community service activities and programmes. Since inception of the NSS in 1969, BJVM started registering students under the scheme and since then, they volunteered in various community service programmes. The students can also get themselves registered in NCC and participate in Social Services, Discipline and Adventure Training.

Outstanding contribution of our College, Principal, Faculties and Students in extension activities has always been recognized by Dr. Kalam International Foundation, Ramanathapuram, Dist., Tamilnadu, NSS, Ministry of Youth Affairs and Sports, Govt. of India, State NSS Cell, Dept. of Higher & Technical Education, Govt. of Gujarat, Gandhinagar, Additional Director General, NCC Directorate Gujarat, Dadra Nagar Haveli, Diu and Daman, Commissioner of Higher Education, Government of Gujarat, Sardar Patel University, Vallabh Vidyanagar, District Election Officer and Collector, Anand District and Charutar Vidya Mandal. Our students have got selected in Republic Day Camp and Pre- Republic Day Camp at National and State level.

Our management has always motivated teachers and students' fraternity by rewarding them "Gaurav Purashkar" on Vidyanagar Day (3rd March) every year.

In BJVM, the faculties and students are always committed towards their duties and role and hence, the college has continuously received awards from government and government recognized bodies without any gap in last five years.

During last five years, college had received **1 (One) International, 5 (five) National, 8 (Eight) State and 14 (fourteen) Local level** awards and recognition.

Year wise list of awards received in NSS and NCC by the college for remarkable community services are provided in **additional information**.

| File Description                        | Document                      |
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**3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years**

**Response: 75**

**3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years**

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 11      | 12      | 20      | 13      | 19      |

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### 3.5 Collaboration

**3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.**

**Response: 9**

| File Description                            | Document                      |
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## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

##### Response:

##### Response

Our college has a well-maintained campus spread over **2.224 acres** green land with varieties of plants and trees including rare trees like Nag Champa (Cannonball Tree), Calabash etc. There is a lot of encouragement for the students to participate in sports and Cultural activities simultaneously and thus they are awarded and rewarded for their achievements.

The college has following Infrastructure and physical facilities

##### Classrooms

1. 19 Classrooms are ICT enabled (LAN facilities) & 8 of them equipped with Multimedia.
2. 6 Classrooms have audio facilities.
3. Classrooms are well-ventilated, spacious, and equipped with black and white boards with adequate furniture.

##### Computer Lab

A well-equipped computer center provides all the required software and hardware along with internet connectivity for students to work efficiently and effectively. The Computer Lab has 50 computers with LAN, Multimedia and Internet facility.

##### Communication Skills Lab

This Communication Skills Lab is equipped with master console, microphone, headphone, computer, multimedia, internet and audio-visual aids to facilitate effective listening, speaking and reading skills for the development of students.

##### ICT Facilities

1. The whole campus is Wi-Fi enabled.
2. 81 Computers, 7 Printers, 2 Inverters, 3 laptops and 1 Notebook are placed at Principal office, administrative office, IQAC office, Faculty lounge, library and various cells.
3. Government of Gujarat has provided 1163 Tablets at subsidized rate to first year students.

##### Sports Facilities

The college has all the sports facilities. College appointed a Qualified PTI to take care of day-to-day games and sports activities of the college. Students are called for practice every day for various games. This has

resulted in the college students winning many championships and awards.

1. Spacious playground (Shastri ground) for athletics, outdoor games and sports events.
2. Basketball and badminton courts.
3. Cricket ground with matting and pitches.
4. Separate Room for indoor games.
5. Gymnasium for staff and students.
6. Mobile Rifle Shooting training range.

### Yoga and Cultural

The college has a lush green open-air theatre which is used for Cultural programmes and to perform Yoga activities.

### Others Facilities

1. The college has well equipped seminar hall with seating capacity of 120 where various Conferences, Seminars, Workshops, Management Lecture Series and other group activities are organized.
2. Faculty lounge with individual desk for faculty members.
3. Separate cabins for Women cell, SC-ST Cell, Anti-ragging Cell, Placement Cell.
4. Examination Control room and Internal Assessment Strong room are available.
5. Library and reading room offer journals, magazines and periodicals as well as about 40,000 books, reference books, CD ROMS on trade, commerce and industry to keep the students updated with current global information.
6. Ladies common room with incineration facility, girl's & Boy's washrooms on all the floors.
7. Separate washroom for gents and ladies' staff.
8. Ramps facilities for physically challenged student.
9. Generator
10. College has separate vehicle parking areas for boys, girls and staff.
11. Canteen facility for students and staff in the campus.
12. Boys Hostel with 24x7 security.
13. Girls Hostel with 24x7 security with lodging and boarding.
14. CCTV Cameras
15. 25 Fire Extinguisher, Central Fire Safety System
16. Health Center, Physiotherapy Center and Ayurvedic Clinic
17. Solar panel – Under Planning
18. Rain Water Harvesting
19. LED Light

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**4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)****Response:** 17.37**4.1.2.1 Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)**

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 5.9739  | 3.7596  | 0       | 4.35913 | 0       |

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**4.2 Library as a Learning Resource****4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library****Response:****Response**

Our college library is one of the biggest and oldest libraries in Vallabh Vidyanagar spread in an area of 3806 sr. ft.

The college has library committee to take care of issues related to the library. The library committee plays an important role in deciding the infrastructural requirements of the library, particularly with regard to purchasing of books, journals, magazines, software and providing access of online N-List portal managed by INFLIBNET Gandhinagar.

The library is partially automated having total seating capacity of 30 students and 100 students in Reading room. Working hours (on working days) 8:00 am to 3:00 pm. College is planning for fully automation of library by installing RFID in the near future.

The college has a good collection of about 40,000 books. Many books, journals and magazines are added every year.

The library subscribes 25 magazines, periodical and journals and 8 newspapers. The library is automated with integrated library management software SOUL 2.0 of INFLIBNET to manage and circulate the books to the users. The new books are displayed for few days in the display box.

10 computers with internet are available for student's access. The college is a member of INFLIBNET N-List consortia and provides access to thousands of E-resources. The facilities of book bank is available for the (brilliant students) advanced learner and financially weak students. Library has a separate Research Corner comprising dissertations and theses.

#### **Details of ICT and other Tools Deployed to Provide Maximum Access to the Library.**

- 1.ILMS Software: Soul 2.0
- 2.OPAC (on the public access catalogue): Yes
- 3.Electronic Resource Management Package for E-journals: N-List of INFLIBNET is available
- 4.Library automation: Yes
- 5.Total number of computers for student access: 10 in Library and 12 in Reading Room, Printer: 01  
Barcode Scanner: 01
- 6.Internet band with speed: 100 Mbps
- 7.Knowledge Repository: Yes

#### **Library has various Books Section**

- 1.General Reference Section
- 2.Periodical Section
- 3.Book Collection – Subject wise
- 4.Research Corner
- 5.Archive – Rare Book
- 6.CD ROM

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### **4.3 IT Infrastructure**

#### **4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection**

##### **Response:**

##### **Response**

Institution has adequate and latest IT infrastructure. The IT infrastructure and resources are updated and upgraded continuously as per the requirements with changing technology. The entire Institute is Wi-Fi enabled and all computers are connected through LAN with internet facilities. 8 classrooms are having facilities of ICT. Seminar Hall is renovated and equipped with latest ICT facilities.

An internet connectivity of bandwidth of 100 Mbps is provided by Elecon Information Technology Ltd (EITL). Faculty and Students can avail the Wi-Fi facilities during college hours. They can access internet freely through tablet or laptop in the College campus. All the classrooms, office, various cells, computer Lab and communication skills lab are connected with LAN.

College has website (<http://bjvm.ac.in>) and has also registered domain under Google Workspace for Education (Gsuite), which provides e-mail to the faculty members, administrative staff. Website is updated regularly. College Alumni Portal (<https://www.alumni.bjvm.ac.in/>) is registered with Almashine which provides common platform to alumnus, students and teachers.

Computer Lab is upgraded with branded PC's adequately supported by 100 MBPS leased lines for internet connectivity. It is also upgraded with licensed software and systems. Computer lab is upgraded with ICT facilities. Lab assistants are available to support students and faculty in their queries. The institute has total 103 computers with a configuration of 64 ACER Intel Core i3, 28 Zenith Intel P-IV, 08 Compaq Core to Dual, 03 DELL Intel Core i7 and 03 Laptop, 01 Notebook are available.

Bio matric system is upgraded with face detection facility. CCTV camera is installed in whole campus which is centrally monitored by the Principal through TV screen. All the software of administrative office, Computer Lab, Library are upgraded regularly. All required software is purchased by CVM, having multiple uses for every institute. Intercom facility is available in the college.

#### **Internet, learning Platforms, Computers –**

PCs available in Computer Lab: 50

PCs available to Faculty Lounge: 02

PCs available in Administrative Office: 06

PCs available in Library: 13

PCs available in Reading Room: 12

PCs available in IQAC: 03

PCs available in Principal office: 01

PCs available in M.COM Coordinator Office: 02

PCs available in various cells: 08

PCs available for Lab assistants: 02

PCs in Communication Skill Lab: 01

Laptop available: 03

Internet Bandwidth in Mbps: 100

Printers available: 07 + with scanner 05

Scanner only: 01

LED TV (CCTV): 01

Projectors: 08

PC External Camera: 03

CCTV Camera: 60

Sound System: 04

Cordless Mike: 02

Biometric Machine: 01

Bar Code Scanner: 01

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#### 4.3.2 Student – Computer ratio (Data for the latest completed academic year)

**Response:** 24.6

##### 4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 72

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## 4.4 Maintenance of Campus Infrastructure

#### 4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

**Response:** 82.63

##### 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic

**support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

|          |          |         |         |         |
|----------|----------|---------|---------|---------|
| 2021-22  | 2020-21  | 2019-20 | 2018-19 | 2017-18 |
| 47.61632 | 11.24012 | 1.51037 | 5.02029 | 1.64634 |

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## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

**Response:** 31.18

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 548     | 558     | 632     | 490     | 195     |

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| Institutional data in the prescribed format | <a href="#">View Document</a> |

#### 5.1.2 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** A. All of the above

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| Institutional data in the prescribed format | <a href="#">View Document</a> |

#### 5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

**Response:** 38.46

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years



|         |         |         |         |         |
|---------|---------|---------|---------|---------|
| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
| 1052    | 363     | 856     | 388     | 329     |

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#### 5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

**Response:** A. All of the above

| File Description           | Document                      |
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## 5.2 Student Progression

#### 5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

**Response:** 52.96

##### 5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

|         |         |         |         |         |
|---------|---------|---------|---------|---------|
| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
| 192     | 226     | 144     | 119     | 116     |

##### 5.2.1.2 Number of outgoing students year wise during the last five years

|         |         |         |         |         |
|---------|---------|---------|---------|---------|
| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
| 346     | 360     | 275     | 232     | 292     |

| File Description                            | Document                      |
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| Upload supporting document                  | <a href="#">View Document</a> |
| Institutional data in the prescribed format | <a href="#">View Document</a> |

**5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)**

**Response:** 100

**5.2.2.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years**

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 28      | 15      | 0       | 0       | 0       |

**5.2.2.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years**

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 28      | 15      | 0       | 0       | 0       |

| File Description                            | Document                      |
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| Institutional data in the prescribed format | <a href="#">View Document</a> |

### 5.3 Student Participation and Activities

**5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**Response:** 112

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at**

*national/international level (award for a team event should be counted as one) year wise during the last five years*

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 28      | 03      | 33      | 28      | 20      |

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| Institutional data in the prescribed format | <a href="#">View Document</a> |

### 5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

**Response:** 30.2

#### 5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 27      | 04      | 30      | 49      | 41      |

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| Institutional data in the prescribed format | <a href="#">View Document</a> |

## 5.4 Alumni Engagement

### 5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Response:**

**Response**

BJVM had informal Alumni Association up to last year. BJVM Alumni Association was registered on 08/01/2021. All the alumni can register themselves online through registration link (<https://alumni.bjvm.ac.in/>)

provided on the BJVM Alumni Association Portal of college website. BJVM Alumni Association have good revenue through alumni funding which is divided under three heads –BJVM college Endowment Fund, BJVM Free ship/ Scholarship End. Fund & BJVM Alumni Association Fund.

It acts as a bridge between the former students, current students and stakeholders. It aims at making our alumni participate in the institutional activities and contribute to the growth and development of the college

The Alumni, as integral part of the institution, plays a vital role in carrying out various activities by imparting valuable feedback on the overall functioning of the institution from time to time which contributes a great deal in assessing the quality of the institution. Some of the alumnus (interested in academics) after completing their post graduate studies and doctoral degrees have come back to the institution in the capacity as Principal, Lecturers and contributing immensely for the wellbeing of the institution and student community.

Alumni Association is very active in our Institute as it plays different roles in different level and in different capacities.

Alumni Association of BJVM renders the following services to the institutes.

**Financial support services: (2017-2022)**

1. BJVM Endowment Fund
2. BJVM Freeship / Scholarship End. Fund
3. BJVM Alumni Association Fund
4. BJVM alumni financial support in organizing International Conference

This year BJVM has received Rs.25 lacs. In Endowment Fund.

**Other support services**

College invites BJVM Alumni as a source of inspiration to students, at various events like student induction programme, deliver expert lectures, chief guest in annual day celebration, farewell function of final year students etc.

They also directly or indirectly help in the placement of final year students of B.Com. and BBA and Alumni members play a vital role as chief guest in different programmes like Annual Day, Sports Events, Cultural Programme etc.

Two alumni are members of our IQAC and play active role in the planning of Academic activities.

One of our alumni Shri Harshwardhan Patel had helped in beautification of green campus.

Two Alumni have donated their Ph.D scholar's and M.Phil scholar's thesis to the college Research cell.

Many of our alumni have been contributing handsomely but silently through non-financial means. Whether it is the requirement of furniture or electrical goods or building material, our alumni are always ready to help.

Many of our Alumni's holding a key position in the society as a MLA, MP, Charter Accountants, Principals, Professors, Teachers, Journalists, Executives, Entrepreneurs etc. and hence they are our brand Ambassador, even their sons and daughters are studying in our institution. They are the good advertisers for the institute.

We have very strong Alumni base in our country as well as foreign countries like USA, UK, Canada, Australia etc. and they are in constant touch with college through Emails, Facebook, WhatsApp group and other social media. They are keenly interested in the growth and development of Institute.

Alumnus' Video Gallery: (<https://alumni.bjvm.ac.in/galleries/4782>)

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## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

**6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance**

**Response:**

The governance of the college is multipolar in nature by using a supportive and proactive management-Charutar Vidya Mandal (CVM), Vallabh Vidyanagar, in which authority and obligation are assigned, delegated and shared. As stated in the vision & mission statement, the college management is committed to strive tirelessly to fulfill the lofty goals that the founding fathers had envisioned. They work through decentralized and participatory governance.

The governance of the institution is keen to see that a student's personality is developed as an integrated whole. The management firmly renews the commitment to provide value added, globally relevant education with an emphasis on the Techno Management Domain, to ensure that our students fruitfully exercise their knowledge, skills and values in the global economy. They are trained for the professional development as well as for the personal enrichment through various courses offered by the college. In order to prepare them for contemporary needs, necessities and abilities, institute provides them scientific knowledge and behavioral skills through upgraded curriculum in present context.

Keeping in view the Vision and Mission, the institute has signed MoUs with reputed Institutes, Industrial Organizations and NGOs to fulfil the objectives of community services. In this way students are groomed with a positive approach and inculcating self confidence in them.

The college has mechanism for delegating authority and providing autonomy to the committees formed.

**Decentralization**

The Governing body of CVM takes in consultation with the principal, delegates all the academic and administrative decisions based on college for common working procedure.

Academic and Administrative decisions are mostly taken jointly by the Principal, IQAC coordinator, Co-coordinator, Programme coordinators and Office Superintendent. All policy matters with regard to the day-to-day matters are discussed in the meeting. Various committees are constituted and responsibilities are assigned to them.

## Participative Management

The institution always follows and promotes a culture of participative management.

The college also has a Students' Council and its operational head is the Vice President who enjoys autonomy. Vice President is appointed on the basis of rotation at the beginning of every year. Then Students' Council is formed on the basis of merit. Vice President selects Ex-Officio and committee members (including administrative staff) in consultation with the Principal for various portfolios and also some posts are for the student like Debate Secretary, Fine Arts Secretary, sports secretary, etc. The ex-officio selects participants for each event as per interest and ability. Vice President in the presence of Student Council declares the Budget of various Curricular and Co- Curricular activities and is approved unanimously in the meeting.

The students' representatives are also nominated to carry out the co-curricular and extra-curricular activities.

Committee Convener and members of the committee, report to the principal and IQAC about the planning and implementation of the decision.

| File Description                        | Document                      |
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## 6.2 Strategy Development and Deployment

**6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc**

**Response:**

**Response**

The Governing body in consultation with Principal develops mechanisms, establishes and enforces rules for the proper management of the institution so that plans for desired results are developed and put into action with the active participation of all stakeholders. Hierarchical clusters are created from top management down level to clearly delineate duties, responsibilities, accountability, and powers at each stage.

It reviews the institutional strategic plan which in turn sets the academic aims and objectives of the institution. The policy making decisions are made at appropriate levels in the organizational hierarchy.

The system of governance is as follows

### **Administrative Setup**

At the college-level administrative setup, is the Principal, who is the academic and administrative leader of the college. The tasks of planning and supervision of the execution of annual academic plans, co-curricular and extra-curricular activities are performed by the Principal in consultation with the staff members of the college.

### **Appointment, Service Rules & Procedures**

As the college is grant in aid college, it follows all the service rules and procedures for recruitment and promotion as per the guidelines issued by the Department of Higher Education, Government of Gujarat. All the permanent employees are appointed as per UGC and Government of Gujarat norms. In case where Government does not give NOC to recruit permanent employees, the management recruits full time / part time / adhoc employees as per requirement.

### **Promotional Policies**

The institution follows UGC and Government of Gujarat norms for promotions.

Our college strategic/ perspective plan is effectively deployed. The institute's quality policy is well conveyed from its vision and mission statements. Strategic plan and action plan are designed in such a manner that this quality policy is driven and deployed during every process. Extensive efforts made by the college for training the students in different areas viz. Banking, Tally with GST, market-oriented skills and soft skills for enhancing their employment opportunities.

A number of MoUs have been signed with various agencies to arrange various programs and conduct training programs for students over the period of time. Various Seminars/ Workshops / Conferences are organized by college to enhance research skills of students and faculties. The college has also started various Professional courses to provide authentic learning experience to the students. During Covid under Pandemic situation also college has arranged Online Classes, Online Programmes and Online Webinars.

The dedication of the institution is reflected towards making its students career oriented and open for new avenues in the domain of jobs. Knowledge Consortium of Gujarat and Government of Gujarat has launched Mega Campus Placement Fair in 2019 in which our college got "Most Active College in Placement" Award.

College had prepared Strategic plan and deployed accordingly.



| File Description                        | Document                      |
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### 6.2.2 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** A. All of the above

| File Description           | Document                      |
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| Upload supporting document | <a href="#">View Document</a> |

## 6.3 Faculty Empowerment Strategies

### 6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

**Response:**

**Response**

The various welfare measures for teaching and non-teaching staff are as follows

#### Leave Benefits (As per Government rules)

1. 12 days of casual leave provided to both teaching and non-teaching staff.
2. 20 half-pay leave can be availed by the permanent teaching staff after completing one year of service.
3. Female teaching and non-teaching staff can avail a Maternity Leave of 180 days as per Government rules.
4. Male teaching and non-teaching staff can avail Paternity Leave of 15 days.
5. Duty leaves to teaching staff to participate and present papers and to the non-teaching staff for participation in Conference/ Seminars/ Workshops/ FDP, etc.

#### Retirement Benefits (As per the Government Rules)

1. General Provident Fund (GPF)
2. Gratuity
3. National Pension Scheme (NPS)
4. Encashment of Earned Leave
5. Medical Benefits

6. CVM Health Center, SPU Health Center, Physiotherapy Center, Ayurvedic Clinic and Hospital.
7. Doctor and basic medical consultation are available in campus by CVM.

### Welfare Facilities

1. Staff Quarters
2. Canteen
3. Parking
4. Clean drinking water
5. Uniform for Peons

### ICT Facilities

1. Wi-Fi enabled Campus
2. Computer Lab
3. Laptop/Desktop

### For Physical and Emotional Wellbeing

1. Gymnasium/Fitness Centre
2. Play Ground (Shastri ground)
3. Sports activities and games held during Sports Day for both teaching and non-teaching staff.

### Performance Appraisal System for Teaching Staff

Teacher as a person and teacher as a performer is assessed impartially. Each teaching faculty is evaluated in terms of his/her implementation of innovative methodology in class room lectures, seminars, tutorials, question paper setting, evaluation, updating study material, etc.

Performance of faculty is also evaluated in terms of professional contribution to academics, short term training courses, invigilator duties, college administration such academic and administrative activities are needed to improve and upgrade their knowledge through their participation and presentation in seminar, conferences, workshops, research publications, awards, honors, fellowships, etc.

### Performance Appraisal System for Non - Teaching Staff

Performance Appraisal forms is being filled in by non – teaching staff every year. The College evaluates their performance. Such appraisal is absolutely free from any fear, favour or prejudice.

| File Description                        | Document                      |
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**6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years****Response:** 1.54**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 0       | 0       | 02      | 0       | 0       |

**File Description****Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)**6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years****Response:** 68.82**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 13      | 25      | 48      | 28      | 14      |

**6.3.3.2 Number of non-teaching staff year wise during the last five years**

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 8       | 18      | 20      | 4       | 6       |

**File Description****Document**

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Institutional data in the prescribed format

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## 6.4 Financial Management and Resource Mobilization

**6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

**Response:**

**Response**

BJVM is a Grant in Aid college. College ensures optimal utilization of financial requirement for academic, administrative activities.

### **Sources of funds from Government**

We receive financial assistance from Government of Gujarat, UGC, KCG, NAAC and University under the various schemes.

### **Sources of funds from non-Government**

We receive funds from Fees, Alumni, Philanthropists and specially from Charutar Vidya Mandal as and when required.

### **Procedures of optimal utilization of resources**

The management reviews all the financial activities through scrutiny of budgets and expenses every year. The funds are raised and utilized in an effective manner.

- 1.College budget is prepared every year taking into consideration the recurring and non-recurring expenditure.
- 2.Financial resources are monitored and utilized by the management, principal, accountant and various committees.
- 3.Charutar Vidya Mandal looks after maintenance, renovation and requisite facilities in the college.
- 4.The payment is released after complete execution of order.
- 5.Financial audit is conducted regularly

### **Financial Audits**

Regular Internal and External Audit from the chartered Accountant are conducted to make sure the

mobilization of resources is being done properly.

The accounts are prepared and maintained by Tally software.

Internal Audit is conducted twice in a year by C.A. firm, RSM Astatue Consulting Pvt. Ltd., Surat. The external audit also conducted by C.A. firm, Apaji Amin & Co. LLP – Ahmedabad. In case of any audit objections, written clarification along with supporting documents, vouchers, bills, receipts and certificates are submitted to the audit team. Expenses incurred or funds utilized are justified appropriately. Auditors certify in their report that proper books of accounts have been kept by the college and expresses opinion that the financial statements are true and fair in conformity with the accounting principles on the Balance Sheet and Income & Expenditure Account. The Government Audit is also conducted.

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| Upload Additional information           | <a href="#">View Document</a> |
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## 6.5 Internal Quality Assurance System

**6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

**Response:**

**Response**

The College IQAC ensures the effective implementation of quality initiatives for academic and administrative qualitative activities and continuous implementation of teaching and learning process through continuous reviews and periodic meetings. The Management, teachers, non-teaching staff, students, parents and alumni are oriented about NAAC and the working of IQAC at specific intervals. The action is being made based on the discussions and the financial part is taken care of by the management. The academic committee of the management and the college staff help the IQAC in formulating and achieving academic goals from time to time. IQAC works to attain overall development and improvement.

**Functions of IQAC**

1. Development and application of quality benchmarks with consistent work for various academic and administrative activities of the institution.
2. Maintain Institutional Quality for sustainable position in education.
3. Creating a student-centric teaching-learning environment.
4. Documentation of the various programmes / activities leading to quality improvements.

5. Organizing various conference, workshop, FDP & seminars for the quality education.
6. Dissemination of information on the various quality parameters of higher education.
7. Ensuring the adequacy, maintenance and functioning of the support structure.
8. Optimization and integration of modern methods of teaching, learning and evaluation.
9. Preparing accurate reports for NAAC.
10. Preparing & submitting one of the most important - Annual Quality Assurance Report (AQAR) as per the guidelines from the NAAC.

IQAC of our college is performing many important functions for the betterment of the institution like participation in AISHE, GSIRF ranking, NIRF ranking, Knowledge repository, Parents meeting, Online Webinars, Personality Development Programmes, Faculty Development Programmes, Teachers Training Feedback from various stakeholders and continuous follow – up of Teaching Learning process.

**IQAC Of the college is always working towards the quality assurance in the institution with the following Goals.**

1. To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
2. To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.
3. To encourage faculties to contribute in research activities.

### **Knowledge Repository**

This is one of the unique practices that include use of ICT in teaching learning process. Faculties at college upload their material, videos, content regarding syllabus on college website. From here students can download it any time. It provides students an opportunity to study from anywhere as in the era of technology, knowledge is just a one click away.

### **MoUs**

Our college has signed MoUs with Institutions, Industries and NGOs. All MoUs are functional.

| <b>File Description</b>                 | <b>Document</b>               |
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**6.5.2 Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)/ membership of international networks**
- 3.Participation in NIRF**
- 4.any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc**

**Response:** A. All of the above

| <b>File Description</b>                     | <b>Document</b>               |
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| Upload supporting document                  | <a href="#">View Document</a> |
| Institutional data in the prescribed format | <a href="#">View Document</a> |

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

##### Response:

##### Response

BJVM provides equal opportunities to all irrespective of gender, race, caste, color, creed, language, religion, political or other opinion, national or social origin, property, birth or other status.

BJVM provides safe, secure and peaceful study and work environment where all can work/study together with a sense of personal security and dignity.

##### Measures initiated by the college for the promotion of Gender Equity:

1. Security guard at campus.
2. Compulsory Identity card.
3. Extensive surveillance network (CCTV cameras).
4. Separate girls' room with all basic facilities.
5. Duty by all faculty members for discipline.
6. Strict implementation of measures for Anti-Ragging and Anti-Smoking at campus.
7. Separate hostels for boys and girls with dedicated wardens and security staff for 24x7.
8. Lady Principal of college takes personal interest in the safety and security of students. Students can directly communicate through [bjvmkps@yahoo.com](mailto:bjvmkps@yahoo.com)
9. Principal Dr. Ketaki Sheth acts as a President of Women Development Cell of Charutar Vidya Mandal.
10. Women cell organizes awareness programs on women safety and gender sensitivity through guest talks and students' seminar.
11. Appointment of class counsellor and Semester wise counselling session is conducted.
12. Grievance Redressal Cell/ Internal Complaint Committee for students.
13. Appointment of Class Representatives and Ladies Representative in the student Council.
14. Health, Hygiene and Gender Sensitization Awareness programmes in and outside campus.
15. Self-defence training in collaboration with Pratibha Academy.

##### Celebration of Commemorative Days, Events and Festivals:

At BJVM, the day starts with **Sarva Dharma Prarthana (Prayer)**.

Celebration of cultural programmes and festivals symbolizes the sense of oneness and shared their happiness and spread the message of unity in diversity.



Our college organizes and celebrates:

1. Independence Day -15th August,
2. Republic Day -26th January,
3. Martyrs' Day -30th January,
4. Kargil Vijay Diwas 26th July,
5. National Youth Day, Swami Vivekananda Jayanti -12th January,
6. International Mother Language Day– 21st February,
7. International Women's Day- 8th March,
8. Dr. Babasaheb Ambedkar Jayanti- 14th April,
9. Teachers' Day- 5th September- Birth Anniversary of Dr. Sarvepalli Radhakrishnan,
10. Gandhi Jayanti and Lal Bahadur Shastri Jayanti- 2nd October
11. Sardar Patel Jayanti- 31st October,
12. Constitution Day- 26th November,
13. Human Rights Day- 10th December,
14. International Yoga Day- 21st June.

The college organizes and celebrates many cultural programs and festivals.

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### 7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

**Response:** A. 4 or All of the above

| File Description           | Document                      |
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### 7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

**Response:** A. All of the above

| File Description           | Document                      |
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**7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

**Response:**

BJVM is undertaking various initiatives to provide inclusive environment. These initiatives help in developing tolerance, harmony towards culture, region, linguistics, communal socio-economic and other diversities.

The college encourages students to participate in different programmes within the college, inter-collegiate events organized by other colleges, universities and other Government and non- government organizations, to make them sensitize towards cultural, regional, linguistic, communal and socio-economic diversities.

Every year college celebrates Republic Day, Independence Day and National Youth Day (Birth day of Swami Vivekanand).

College also celebrates festivals like Ganesh Chaturthi, Navratri and Janmashtami every year. Various games and cultural activities are included in these celebrations that give opportunity for all to show their talents. NCC and NSS in the college plays a vital role in promoting inclusive environment.

Sensitization of students and employees to the constitutional obligations is carried out through curriculum. Courses like Business Ethics and Business Law are offered to sensitize students towards the constitutional obligations.

NSS unit conducts a cleanliness drive to mark the occasion of Swachh Bharat Abhiyan in the college campus as well as in the nearby village area. An oath is taken by all students and faculties to keep their surroundings clean.

The Constitution Day is celebrated every year. The programme initiates with Preamble reading of the constitution followed by lectures to sensitize the students on responsibility towards the constitutional values, rights, duties and responsibilities of citizens. Students are encouraged to participate in activities like Essay Competition on the related themes. For students voters' awareness programs are organized.

In addition to that for Assembly & General Election for counting purpose, the college building is given to the collector office (Govt. of Gujarat).

For the spiritual development of the students, faculty members and devotees of the 'Swadhyay Parivar' founded by Pandurang Shastri Athavale, which emphasizes self-study, selfless devotion and application of Indian Scriptures gather twice in a week the garden area of college for prayer meet for more than 40 years.

Students are made aware about the code of ethics, human values, rights, duties and responsibilities as a citizen of India during Student Induction Programme as well as other programmes throughout the year.

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## 7.2 Best Practices

**7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**

**Response:**

**Response**

**Best Practice - I**

**7.2.1 Best Practice – Developing leadership through volunteerism (Student’s Council)**

**1. Title of the Practice: Effective Governance through Student’s Council**

**2. Objectives of the Practice:**

- To develop leadership skills.
- To promote civic responsibilities.
- To create an atmosphere that promotes students’ involvement.

**The underlying principles of this practice are as under:**

- Regular check on attendance and active participation in the activities.
- The college have the rights to dissolve the council or remove the members.
- A Students’ Council shall stand dissolved when the term expires.

### **3. The Context:**

- For the last 72 years, BJVM is administering and advocating democratic values to mold the students' personality. During the initial years, students' council was formed through election. To avoid clash and conflict, college started forming the Students' Council based on merit without gender bias.
- The members of the students' council are selected purely on the basis of their merit.
- The budget for Gymkhana activities is prepared and got approved in the meeting by BJVM staff and members of Students' Council.

### **4. The Practice**

- The Principal of the college is the President of the Students' Council by virtue of post. The Vice President of it is one of the faculty members of the college Vice president on the basis of merit prepares list of meritorious students.
- Right from Students Induction Programme to farewell of the final year students, the Students' Council organizes and conducts all the programs.
- For Different post like Ladies Representative, General Secretary, Debate Secretary, Sport Secretary, Hostel Representative etc. most eligible Students are being selected.
- As members of Students' Council are involved in decision making and managing various activities.
- Girls students hold key positions and it paves the path towards women empowerment.

### **5. Evidence of Success**

- They realize their responsibilities and in due course they fulfill also.
- During meeting they also give their valuable suggestions.
- General Secretary and Ladies Representative are part of the IQAC of the college,
- All the objectives are fulfilled for which the students' council is formed. The successful planning and execution of all the activities shows the noticeable evidence which gets reflected in the overall development of the students.
- Class Representatives and Event Management Co-ordinator motivate the students to participate actively in curricular and extra-curricular activities.

### **6. Problems Encountered and Resources Required**

#### **Problems Encountered:**

- Some meritorious students do not want to become part of the Students' Council as they would like to concentrate on their studies.
- Some students who are really interested in organizing and attending programs and capable but they are not meritorious. So, they are not part of Students' Council.

### **Resource Required:**

- Sound system, musicians, pandal, stationery, refreshment and fund for organizing different activities.
- Experts from different fields including panel of judges.
- To organize events successfully, volunteers are required.
- For the smooth functioning and execution of different programmes, support of technical, admin and teaching staff is required.
- 

### **Best Practice – II**

#### **1. Title of the Practice: My Campus, Clean Campus, Green Campus**

#### **2. Objectives of the Practice:**

- To create, promote and combine education with sustainable and eco- friendly consciousness.
- To protect and conserve ecological systems within the campus.
- To ensure waste disposal management.

#### **Underlying Principles of the practice are:**

- General cleanliness of the campus.
- Regular maintenance of the campus.
- Collective responsibility to preserve the campus environment.

#### **3. The Context:**

- BJVM, being CVM's oldest college, started this environment friendly practice- "My Campus, Clean Campus, Green Campus" to promote Environment Management in the organization, aware the students about concerns of environment and sustainability, secure the environment and cut down the threats posed to health.

#### **4. The Practice:**

Environmental friendly practices and education combine to promote sustainable and eco- friendly practices in My Campus, Clean Campus, Green Campus.

At BJVM, activities and programmes are planned and organized which not only boost the educational atmosphere of the college, the need of hour but also cope with the changing dimensions of climate change and sustainable development.

### **My Campus, Clean Campus, Green Campus/ Eco Friendly Campus Initiatives within and beyond the campus:**

BJVM, being an Environment Conscious Institution, expands its environment consciousness practices outside campus as well. The college has taken various initiatives for it. The students who are involved in these activities and programmes can become torch bearers rather than just mute spectators.

(Relevant Documents Uploaded)

### **Initiatives for the promotion of Environment Awareness:**

- Awareness Rallies
- Cleanliness Drive and Tree Plantation during the camp (Refer Additional Information)
- Best out of waste programme (Refer Additional Information).
- Webinars (Documents Uploaded)
- Green Audit (Refer Additional Information).

### **Waste Management:**

- Solid Waste Management: (Refer Additional Information).
- Liquid Waste Management: (Refer Additional Information).
- E-Waste Management: (Refer Additional Information).

### **Solar Power Usage: (Refer Additional Information).**

### **Water conservation**

- The college campus is designed in such a way that the rain water percolates and increases water table.
- Rainwater Harvesting:
- To overcome the problem of water shortage, a Rainwater Harvesting Project has been installed for collecting, storing and using rainwater.

### **5. Evidence of Success:**

- BJVM Campus has the rarest of the rare trees.
- BJVM gets done Green Audit in 2018-19 with CGPA 2.14 (B grade), 2019-20 with CGPA 2.89 (B+ grade) and 2021-22 with CGPA 3.08 (A grade) which shows consistent improvement in the result.

- Campus is pollution free.

#### Use of LEDs:

- Replacement of LEDs has significantly reduced energy and maintenance costs.
- It has also helped in refining on-campus visual experiences.
- It has improved visibility in classrooms, offices and common areas leading to a more productive learning environment.

#### 6. Problems Encountered and Resources required:

##### Problems Encountered:

- Power cuts
- Teachers' and Students' personal engagements,
- Insufficient grant

##### Resources Required

- safe transportation
- Cleaning material and gardening tools.
- Resource persons, experts, judges and trainers.

| File Description                                      | Document                      |
|---|-------------------------------|
| Best practices as hosted on the Institutional website | <a href="#">View Document</a> |
| Any other relevant information                        | <a href="#">View Document</a> |

### 7.3 Institutional Distinctiveness

#### 7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

##### Response:

##### Response

As an educational institution we develop intelligent quotient (IQ) by academic development of the

students. We also develop emotional quotient (EQ) through social awareness as well as cultivate humanity, imparting of knowledge and skills to students.

The institution has reaffirmed its vision of '*transforming the youth through holistic education towards an enlightened society.*' The **distinctiveness of college** has been explicated through the **empirical learning endeavours** prevalent in the institution as students **learn by doing** and engaging themselves in hand-on activities, leading to their overall development. Empirical learning is realized through **Soft Skill Development, Confidence Building Measures, Communication Skills, leadership Skills** through organization of events, **Computer Skills**.

Students are exposed to a good number of **Skill Development Programs**. Finishing **School** provides a platform where students are trained to become **high quality professionals**. Students are boosted with **self-confidence** to face interviews, group discussions and debates. Students learn basic etiquettes to be followed by a professional. **Confidence Building Training** has been provided to equip students to face interviews and future obstacles in their life. Students are finely polished by various sessions on **Personality Development, Communication Skills and Enrichment lectures**. It leads to the **overall Personality Development of students**. **Students are involved in Organizing Seminars, Workshops, Conferences and Student Council Activities** offer engaging experiences to inculcate leadership and organizational skills. Various certificate Computer courses, Tally accounting with GST, Certificate course in English helps students to increase their computer skills & professional skills. Various sessions on Personality Development are also arranged for the students.

## Goal

Our objective is to inculcate social awareness, values and environmentally responsible behaviour amongst students & to nurture students as citizens with moral, ethical and social values so as to provide service to the society through activities and discharge their obligations towards the society.

## Practice

In the process of experiential education through community engagement, students link personal and social development with academic and cognitive development. It helps students in molding responsible citizens with empathy to work towards the society and provide community service.

Normal activities are done by all but for Nation building to mold the social cohesiveness and moral responsibilities, students are engaged in **NCC & NSS**.

**For carrying out the above activities' college get recognition by Government of India.**

**Our students had not only worked for the society during natural calamity, but during Pandemic and in adverse situation also tirelessly they work for community.** NSS Programme Officer was appointed as COVID 19 Nodal Officer by Department of Higher Education, Government of Gujarat in the year 2020-21.

- **Community Services**



Students are motivated to contribute to the Society and Nation at large by engaging themselves through Community Services.

- **Community Services during Pandemic COVID 19**

NSS Programme Officer was appointed as COVID 19 Nodal Officer for Anand District by Department of Higher Education, Government of Gujarat in the year 2020-21.

- **Adoption of Village and Annual Camps:**

BJVM has adopted some villages in the neighbourhood and conducted its extension activities.

- **Contribution in Spiritual Upliftment**

Contribution in spiritual upliftment by giving college campus to Swadhyay Parivar. Followers of Swadhyay Parivar every Tuesday gather in BJVM campus for offering prayers and playing spiritual video lectures of Pandurang Shastri on Bhagavad Gita and recitation of Shloka.

- **Social Service – Health Awareness Programmes**

To build Healthy and Happy Society it is necessary to ensure good health. It is health which is real wealth. Healthy today gives better hope for happy tomorrow.

- **Road Safety Awareness Programme**

Road Safety Awareness Programmes: Road Safety Awareness Programmes are carried out by college to aware the people to take safety measures during accident and how to avoid accident.

- **Voters' Awareness Programme**

College building is given to Anand District Collector Office for keeping safe Ballot papers and EVM's and Counting during Parliament Election and Legislative Assembly Election.

### **Evidence of Success: Awards and Recognitions Received**

- **Awards received by NSS Volunteer Kevalkumar K. Pavra**

1. "Gujarat State National Service Scheme Award 2016- 17".
2. "Charutar Vidya Mandal Gaurav Puraskar"

- **Awards received by NSS Programme Officer Dr. Pareshkumar U. Mordhara**

1. "Gujarat State National Service Scheme Award 2016- 17"
2. "Charutar Vidya Mandal Gaurav Puraskar"
3. "Best NSS Programme Officer Award" in 2018-19.
4. "National Service Scheme Award 2018-19"

5. “Charutar Vidya Mandal Gaurav Puraskar”

• **Awards received by Major I. N. Tandel**

1. “Best NCC Officer Award” in 2017.
2. “Charutar Vidya Mandal Gaurav Puraskar”.

• **Awards received by NSS Volunteer Kishankumar K. Kothiya**

1. “Gujarat State National Service Scheme Award 2017-18”
2. “Best NSS Programme Officer Award” in December, 2018.
3. “Charutar Vidya Mandal Gaurav Puraskar”

- **BJVM College** received “Most Active College Award” for valuable contribution and outstanding performance shown during Placement Camp 2019 held during 28th January, 2019 to 20th February, 2019 by Commissioner of Higher Education, Government of Gujarat.
- **NSS Unit, B. J. Vanijya Mahavidyalaya (Commerce College)**, Vallabh Vidyanagar, Dist. Anand, Gujarat received “National Service Scheme Award 2018-19” on 24th September, 2020.
- NSS Volunteer **Siddharth Dilipkumar Parmar** participated NSS Republic Day Parade Camp, New Delhi from 01st to 31st January, 2020.
- NSS Volunteer **Kesha Jagdishbhai Shah** attended the West Zone NSS Pre-Republic Day Parade Camp 2020-21 held at Anurag University, Ghakesar, Hyderabad, Telangana State from 20th to 29th November, 2020.

• **Awards received by Principal Dr. Ketaki P. Sheth**

1. “Global Femina Excellence Award 2022” in 2022.
2. “Charutar Vidya Mandal Gaurav Puraskar”

• **Awards received by NSS Volunteer Vandankumar Jerambhai Kalathiya**

1. Gujarat State National Service Scheme Award 2019-20”.
2. “BEST NSS VOLUNTEER AWARD- 2019-20”.
3. “Charutar Vidya Mandal Gaurav Puraskar 2019-20”.

- BJVM College received Certificate of Appreciation for “Distinctive and Outstanding Efforts in

Voters' Awareness Programme" on 25th January, 2022.

- **Awards received by NSS Volunteer Zimmy Jayendrakumar Shah**

1. Pre RD-Camp 2021-22 Jalganuv, Maharashtra and Republic Day Camp, New Delhi from 1st to 31st January, 2022.
2. "Charutar Vidya Mandal Gaurav Puraskar".

- NSS Volunteer **Aniket Hareshbhai Kanani** received "Gujarat State National Service Scheme Award 2020-21".
- NSS Volunteer **Kesha Jagdishbhai Shah** received "Gujarat State National Service Scheme Award 2020-21".
- NSS Volunteer **Dhruv Machi** attended Pre RD-Camp 2022-23 at Sardar Patel University, Vallabh Vidyanagar.

| File Description                             | Document                      |
|--|-------------------------------|
| Appropriate web in the Institutional website | <a href="#">View Document</a> |
| Any other relevant information               | <a href="#">View Document</a> |

## 5. CONCLUSION

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### Additional Information :

In 1975, as a part of Silver Jubilee of the college, launched the Bachelor of Business Administration Programme. Thus, we fill proud as we are the pioneer to launch the programme in the western India.

This college has received 25 awards and recognitions at national, state and local level. Principal Dr. Ketaki Sheth received “**Global Femina Excellence Award 2022**” by Dr. Kalam International Foundation, Ramanathapuram Dist., Tamilnadu. The College received “**National Service Scheme Award 2018-19**” with cash award of Rs. 2,00,000 by NSS, Ministry of Youth Affairs and Sports, Government of India. Dr. Paresh U Mordhara, NSS Programme Officer of the College received “**National Service Scheme Award 2018-19**” with cash award of Rs. 1,50,000 by NSS, Ministry of Youth Affairs and Sports, Government of India, by Hon. President of India Shri Ram Nath Kovind through virtual mode on 24th Sept. 2020.

Students of the college has represented and won medals at the international sports events. The college has **12 MoUs** with various institutions, industries and NGOs.

From June 2018 the college started functioning in morning session and in afternoon session certificate courses are offered to the students. Every year we organize Parents-Teachers meeting. The college has bagged “**Most Active College**” Award for our passion and commitment shown during Placement Camp 2019 held from 28th January to 10th February 2019, by Government of Gujarat.

The college has a privilege of being awarded as the Best Commerce College in 1986 by Government of Gujarat.

### Concluding Remarks :

In keeping with its goal of imparting education that focuses on student centric and holistic development of our students. In 72 years since its inception, the College has expanded its horizons, attaining many a milestones.

BJVM encourages and facilitates active participation by our students in overall activities. It has an excellent record on parameters of reputation, academics, student care, infrastructure, placement, sports, NCC, NSS and other social outreach activities.

To preserve and nurture the bond with its alumni, the college has active Alumni Association which supports in overall development of the students. The college is proud of many of its aluminous who have made a mark for themselves in various spheres of academics, politics, business entrepreneurship and corporate.

The college strives to fulfill its vision of imparting transformative education for the empowerment of young women and promotion of a more just and humane society.

During the 2nd cycle at the time of NAAC assessment the team has recommended few quality enhancements, accordingly the institution has increased the remuneration to the Adhoc faculties. BJVM has also introduced need based short term courses.

Canteen facility within the campus is also provided to the students not only that the library facilities and resources available for students from 8.00 a.m. to 4.00 p.m. during all working days.

To motivate students as well as faculties towards research, Research Corner (Cell) is also formed.

The college has also upgraded language lab with necessary technological updation or upgradation.

Hence, number of students in a classroom is decided by the higher education department of Gujarat and therefore college follows the norms accordingly.

Outgoing students and/or placement data shows that the college has tried its level best to make the students employable and also for seeking higher education in India and abroad.

Looking to the Atmanirbhar Bharat the concept of Honorable Prime Minister has been followed established Innovation Club and motivating students towards the concept of entrepreneur.

Accreditation is a continuous process. It helps in the progress of the institution. It is our understanding that it is very necessary.

## 6.ANNEXURE

### 1.Metrics Level Deviations

| Metric ID | Sub Questions and Answers before and after DVV Verification  |         |         |         |         |         |     |     |     |     |     |         |         |         |         |         |     |     |     |     |     |         |         |         |         |         |     |     |     |     |     |         |         |         |         |         |  |  |  |  |  |
|-----------|--|---------|---------|---------|---------|---------|-----|-----|-----|-----|-----|---------|---------|---------|---------|---------|-----|-----|-----|-----|-----|---------|---------|---------|---------|---------|-----|-----|-----|-----|-----|---------|---------|---------|---------|---------|--|--|--|--|--|
| 2.1.1     | <p><b>Enrolment percentage</b></p> <p><b>2.1.1.1. Number of students admitted year wise during last five years</b><br/>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p><b>2.1.1.2. Number of sanctioned seats year wise during last five years</b><br/>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>928</td> <td>768</td> <td>877</td> <td>800</td> <td>870</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>928</td> <td>768</td> <td>877</td> <td>860</td> <td>870</td> </tr> </tbody> </table>  | 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |     |     |     |     |     | 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 | 928 | 768 | 877 | 800 | 870 | 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 | 928 | 768 | 877 | 860 | 870 |         |         |         |         |         |  |  |  |  |  |
| 2021-22   | 2020-21  | 2019-20 | 2018-19 | 2017-18 |         |         |     |     |     |     |     |         |         |         |         |         |     |     |     |     |     |         |         |         |         |         |     |     |     |     |     |         |         |         |         |         |  |  |  |  |  |
|           |  |         |         |         |         |         |     |     |     |     |     |         |         |         |         |         |     |     |     |     |     |         |         |         |         |         |     |     |     |     |     |         |         |         |         |         |  |  |  |  |  |
| 2021-22   | 2020-21  | 2019-20 | 2018-19 | 2017-18 |         |         |     |     |     |     |     |         |         |         |         |         |     |     |     |     |     |         |         |         |         |         |     |     |     |     |     |         |         |         |         |         |  |  |  |  |  |
| 928       | 768  | 877     | 800     | 870     |         |         |     |     |     |     |     |         |         |         |         |         |     |     |     |     |     |         |         |         |         |         |     |     |     |     |     |         |         |         |         |         |  |  |  |  |  |
| 2021-22   | 2020-21  | 2019-20 | 2018-19 | 2017-18 |         |         |     |     |     |     |     |         |         |         |         |         |     |     |     |     |     |         |         |         |         |         |     |     |     |     |     |         |         |         |         |         |  |  |  |  |  |
| 928       | 768  | 877     | 860     | 870     |         |         |     |     |     |     |     |         |         |         |         |         |     |     |     |     |     |         |         |         |         |         |     |     |     |     |     |         |         |         |         |         |  |  |  |  |  |
| 2.1.2     | <p><b>Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)</b></p> <p><b>2.1.2.1. Number of actual students admitted from the reserved categories year - wise during the last five years</b><br/>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>262</td> <td>368</td> <td>302</td> <td>233</td> <td>157</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>262</td> <td>368</td> <td>302</td> <td>233</td> <td>157</td> </tr> </tbody> </table> <p><b>2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years</b><br/>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>488</td> <td>412</td> <td>468</td> <td>421</td> <td>427</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> | 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 | 262 | 368 | 302 | 233 | 157 | 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 | 262 | 368 | 302 | 233 | 157 | 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 | 488 | 412 | 468 | 421 | 427 | 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |  |  |  |  |  |
| 2021-22   | 2020-21  | 2019-20 | 2018-19 | 2017-18 |         |         |     |     |     |     |     |         |         |         |         |         |     |     |     |     |     |         |         |         |         |         |     |     |     |     |     |         |         |         |         |         |  |  |  |  |  |
| 262       | 368  | 302     | 233     | 157     |         |         |     |     |     |     |     |         |         |         |         |         |     |     |     |     |     |         |         |         |         |         |     |     |     |     |     |         |         |         |         |         |  |  |  |  |  |
| 2021-22   | 2020-21  | 2019-20 | 2018-19 | 2017-18 |         |         |     |     |     |     |     |         |         |         |         |         |     |     |     |     |     |         |         |         |         |         |     |     |     |     |     |         |         |         |         |         |  |  |  |  |  |
| 262       | 368  | 302     | 233     | 157     |         |         |     |     |     |     |     |         |         |         |         |         |     |     |     |     |     |         |         |         |         |         |     |     |     |     |     |         |         |         |         |         |  |  |  |  |  |
| 2021-22   | 2020-21  | 2019-20 | 2018-19 | 2017-18 |         |         |     |     |     |     |     |         |         |         |         |         |     |     |     |     |     |         |         |         |         |         |     |     |     |     |     |         |         |         |         |         |  |  |  |  |  |
| 488       | 412  | 468     | 421     | 427     |         |         |     |     |     |     |     |         |         |         |         |         |     |     |     |     |     |         |         |         |         |         |     |     |     |     |     |         |         |         |         |         |  |  |  |  |  |
| 2021-22   | 2020-21  | 2019-20 | 2018-19 | 2017-18 |         |         |     |     |     |     |     |         |         |         |         |         |     |     |     |     |     |         |         |         |         |         |     |     |     |     |     |         |         |         |         |         |  |  |  |  |  |
|           |  |         |         |         |         |         |     |     |     |     |     |         |         |         |         |         |     |     |     |     |     |         |         |         |         |         |     |     |     |     |     |         |         |         |         |         |  |  |  |  |  |

|     |     |     |     |     |
|-----|-----|-----|-----|-----|
| 514 | 433 | 493 | 447 | 453 |
|-----|-----|-----|-----|-----|

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

#### 2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

##### 2.4.1.1. Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:

Answer before DVV Verification:

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 27      | 32      | 30      | 26      | 29      |

Answer After DVV Verification :

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 26      | 26      | 26      | 26      | 26      |

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

#### 3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

##### 3.2.2.1. Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

Answer before DVV Verification:

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 26      | 16      | 04      | 03      | 03      |

Answer After DVV Verification :

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 26      | 17      | 03      | 03      | 03      |

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

#### 3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

##### 3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

Answer before DVV Verification:

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 16      | 07      | 36      | 00      | 07      |

Answer After DVV Verification :

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 01      | 07      | 39      | 00      | 07      |

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

3.5.1 **Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.**

Answer before DVV Verification :

Answer After DVV Verification :9

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

5.1.3 **Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

5.1.3.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 1052    | 363     | 865     | 388     | 329     |

Answer After DVV Verification :

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 1052    | 363     | 856     | 388     | 329     |

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

5.2.2 **Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)**

5.2.2.1. **Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year**



**wise during last five years**

Answer before DVV Verification:

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 12      | 16      | 0       | 0       | 0       |

Answer After DVV Verification :

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 28      | 15      | 0       | 0       | 0       |

**5.2.2.2. Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years**

Answer before DVV Verification:

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 12      | 16      | 0       | 0       | 0       |

Answer After DVV Verification :

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|---------|---------|---------|---------|---------|
| 28      | 15      | 0       | 0       | 0       |

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

**2.Extended Profile Deviations**

| ID      | Extended Questions  |         |         |         |         |         |    |    |    |    |    |         |         |         |         |         |    |    |    |    |    |
|---------|---|---------|---------|---------|---------|---------|----|----|----|----|----|---------|---------|---------|---------|---------|----|----|----|----|----|
| 1.1     | <p><b>Number of teaching staff / full time teachers during the last five years (Without repeat count):</b><br/>           Answer before DVV Verification : 50<br/>           Answer after DVV Verification : 51</p>   |         |         |         |         |         |    |    |    |    |    |         |         |         |         |         |    |    |    |    |    |
| 1.2     | <p><b>Number of teaching staff / full time teachers year wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>27</td> <td>32</td> <td>30</td> <td>26</td> <td>29</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>26</td> <td>26</td> <td>26</td> <td>26</td> <td>26</td> </tr> </tbody> </table> | 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 | 27 | 32 | 30 | 26 | 29 | 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 | 26 | 26 | 26 | 26 | 26 |
| 2021-22 | 2020-21   | 2019-20 | 2018-19 | 2017-18 |         |         |    |    |    |    |    |         |         |         |         |         |    |    |    |    |    |
| 27      | 32  | 30      | 26      | 29      |         |         |    |    |    |    |    |         |         |         |         |         |    |    |    |    |    |
| 2021-22 | 2020-21   | 2019-20 | 2018-19 | 2017-18 |         |         |    |    |    |    |    |         |         |         |         |         |    |    |    |    |    |
| 26      | 26  | 26      | 26      | 26      |         |         |    |    |    |    |    |         |         |         |         |         |    |    |    |    |    |
| 2.1     | <b>Expenditure excluding salary component year wise during the last five years (INR in lakhs)</b>   |         |         |         |         |         |    |    |    |    |    |         |         |         |         |         |    |    |    |    |    |

Answer before DVV Verification:

| 2021-22  | 2020-21  | 2019-20  | 2018-19  | 2017-18  |
|----------|----------|----------|----------|----------|
| 84.18479 | 40.36143 | 30.64724 | 39.24115 | 30.89670 |

Answer After DVV Verification:

| 2021-22  | 2020-21  | 2019-20 | 2018-19 | 2017-18 |
|----------|----------|---------|---------|---------|
| 53.59002 | 14.99972 | 1.51037 | 9.37942 | 1.64634 |